



**SORBONNE
UNIVERSITY**
ABU DHABI

2022 / 2023

Student Catalogue



Table of Contents

1. Academic Calendars 2021-2022	06
2. About Sorbonne University Abu Dhabi	11
2.1 History	11
2.2 Establishment	12
2.3 University Vision, Mission, and Core Values	12
3. Licensure and Accreditation	15
3.1 Recognition of SUAD Awards	15
4. Organizational Framework	17
4.1 The SUAD organizational chart	18
4.2 List of Board of Trustee and Executive Management Members	20
4.3 List of senior academic and administration staff	22
5. Collaborative Partnerships	25
6. Campus Facilities, Resources and Services	27
6.1 Library	27
6.2 Student housing/Residence	29
6.3 Peer Mentoring, Peer Tutoring and Counselling services	30
6.4 Student Events and Culture	32
6.5 Local Trips	33
6.6 International Trips	33
6.7 The Student Council	33
6.8 Student Clubs	34
6.9 The Career Centre	35
6.10 The Sport Centre	38
6.11 General Facilities	39
7. Statement of student's rights and responsibilities	43
7.1 Student complaints process	45
7.2 Attendance and working students	45
8. Academic integrity	47
8.1 Academic disciplinary actions	47
8.2 Access to student records	47
8.3 Use of university facilities	49
8.4 Use of Technology	52
8.5 Use of SUAD laboratories	54
8.6 Fire safety regulations	54
8.7 Regulations on use of sorbonne brand identity	55
8.8 Adherence to UAE copyright laws	56
8.9 Regulations on dress code	56
8.10 Regulations on smoking and consumption of alcohol, drugs	56
9. Admission Requirements	59
9.1 Undergraduate entry requirements	60

9.2	Graduate entry requirements	68
9.3	Conditional Admission	83
9.4	Transfer Admissions	85
9.5	Suspension of Registrations and Re-Admission	86
9.6	Withdrawal	87
9.7	Dismissal	87
10.	Tuition and Fees	89
11.	Scholarship and discounts	91
12.	Academic Policies and Regulations	97
12.1	Consultation of exam papers	97
12.2	Academic transcripts	97
12.3	The french grading system	98
12.4	Validation, progression, graduation rules	99
13.	Foundation years	101
13.1	Foundation year in sciences	101
13.2	Foundation year in records management and archival science	102
13.3	French intensive (fle) programmes	113
14.	Bachelor programmes	113
14.1	Rules of Sorbonne University's Faculty of Humanities	114
14.2	Rules of Sorbonne University's Faculty of Sciences and Engineering	116
14.3	Rules of the University of Paris Faculty of Law, Economics and Management	117
15.	Postgraduate Programmes	121
15.1	Postgraduate programmes	122
15.2	Assessment modalities	123
15.3	Academic transcripts	123
15.4	Consultation of exam papers	124
15.5	Progression from foundation year to bachelor programmes	124
15.6	Progression from undergraduate to postgraduate programmes	124
15.7	Graduation and your degree	124
15.8	Graduation ceremony	125
15.9	All you need to know about your degree	125
16.	Research and Grants (for Postgraduate Students)	127
16.1	University research strategy	127
16.2	Research chairs of excellence	128
16.3	Student engagement in research	128
16.	Undergraduate Programmes	131
17.	Postgraduate Programmes	133
18.	Suad faculty 2021-2022	134
19.	Contact Details and Location	141

FLE Academic Calendar 2022 - 2023

August 2022							September 2022							October 2022							November 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
01	02	03	04	05	06	07	29	30	31	01	02	03	04	26	27	28	29	30	01	02	31	01	02	03	04	05	06
08	09	10	11	12	13	14	05	06	07	08	09	10	11	03	04	05	06	07	08	09	07	08	09	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31	01	02	03	04	26	27	28	29	30	01	02	24	25	26	27	28	29	30	28	29	30	01	02	03	04
05	06	07	08	09	10	11	03	04	05	06	07	08	09	31	01	02	03	04	05	06	05	06	07	08	09	10	11
22 Aug DU preparation classes 23-26 Aug DU resit 29 Aug French Placement test for non-beginners							5 Sep Semester 1 begins for FLE Morning Classes							3 Oct Semester 1 begins for FLE Evening classes 08 Oct Prophet's Birthday 10-14 Oct FLE Orientation Exams							08 Nov Career Fair						

December 2022							January 2023							February 2023							March 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	01	02	03	04	26	27	28	29	30	31	01	30	31	01	02	03	04	05	27	28	01	02	03	04	05
05	06	07	08	09	10	11	02	03	04	05	06	07	08	06	07	08	09	10	11	12	06	07	08	09	10	11	12
12	13	14	15	16	17	18	09	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
26	27	28	29	30	31	01	23	24	25	26	27	28	29	27	28	01	02	03	04	05	27	28	29	30	31	01	02
02	03	04	05	06	07	08	30	31	01	02	03	04	05	06	07	08	09	10	11	12	03	04	05	06	07	08	09
1 Dec Commemoration Day 2-3 Dec UAE National Day 9 Dec End of Classes 12 Dec-1 Jan Winter Break							3-13 Jan FLE Semester 1 resumes 16-20 Jan FLE Exams Semester 1 23 Jan Semester 2 begins for FLE students (Morning & Evening)							01 Mar Astrolabe workshop 22 Mar Start of the Holy Month of Ramadan 27 Mar-7 Apr Spring Break													

April 2023							May 2023							June 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28	29	30	31	01	02	01	02	03	04	05	06	07	29	30	31	01	02	03	04
03	04	05	06	07	08	09	08	09	10	11	12	13	14	05	06	07	08	09	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31	01	02	03	04	26	27	28	29	30	01	02
01	02	03	04	05	06	07	05	06	07	08	09	10	11	03	04	05	06	07	08	09
10 Apr Easter Day 20-23 Apr Eid Al Fitr							9 Jun End of Classes 12-16 Jun Revision week for FLE students 19-23 Jun FLE exams Semester 2 23 Jun End of Academic Year for Students													

All National & Religious Holidays are tentative and subject to change

Undergraduate Academic Calendar 2022 - 2023

August 2022							September 2022							October 2022							November 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
01	02	03	04	05	06	07	29	30	31	01	02	03	04	26	27	28	29	30	01	02	31	01	02	03	04	05	06
08	09	10	11	12	13	14	05	06	07	08	09	10	11	03	04	05	06	07	08	09	07	08	09	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31	01	02	03	04	26	27	28	29	30	01	02	24	25	26	27	28	29	30	28	29	30	01	02	03	04
05	06	07	08	09	10	11	03	04	05	06	07	08	09	31	01	02	03	04	05	06	05	06	07	08	09	10	11
29 Aug-2 Sep Orientation Week														08 Oct Prophet's Birthday							08 Nov Career Fair						

December 2022							January 2023							February 2023							March 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	01	02	03	04	26	27	28	29	30	31	01	30	31	01	02	03	04	05	27	28	01	02	03	04	05
05	06	07	08	09	10	11	02	03	04	05	06	07	08	06	07	08	09	10	11	12	06	07	08	09	10	11	12
12	13	14	15	16	17	18	09	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
26	27	28	29	30	31	01	23	24	25	26	27	28	29	27	28	01	02	03	04	05	27	28	29	30	31	01	02
02	03	04	05	06	07	08	30	31	01	02	03	04	05	06	07	08	09	10	11	12	03	04	05	06	07	08	09
1 Dec Commemoration Day 2-3 Dec UAE National Day 9 Dec End of Classes 12 Dec-1 Jan Winter Break							16 Jan Semester 2 Begins 4-12 Jan Exams Semester 1														01 Mar Astrolabe workshop 22 Mar Start of the Holy Month of Ramadan 27 Mar-7 Apr Spring Break						

April 2023							May 2023							June 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28	29	30	31	01	02	01	02	03	04	05	06	07	29	30	31	01	02	03	04
03	04	05	06	07	08	09	08	09	10	11	12	13	14	05	06	07	08	09	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31	01	02	03	04	26	27	28	29	30	01	02
01	02	03	04	05	06	07	05	06	07	08	09	10	11	03	04	05	06	07	08	09
10 Apr Easter Day 20-23 Apr Eid Al Fitr							5 May End of classes 11-21 May Exams Semester 2							12-21 Jun Catch-up exams 21 Jun End of Academic Year for Students						

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Postgraduate Academic Calendar 2022 - 2023

September 2022							October 2022							November 2022							December 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	31	01	02	03	04	26	27	28	29	30	01	02	31	01	02	03	04	05	06	28	29	30	01	02	03	04
05	06	07	08	09	10	11	03	04	05	06	07	08	09	07	08	09	10	11	12	13	05	06	07	08	09	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30	01	02	24	25	26	27	28	29	30	28	29	30	01	02	03	04	26	27	28	29	30	31	01
03	04	05	06	07	08	09	31	01	02	03	04	05	06	05	06	07	08	09	10	11	02	03	04	05	06	07	08
01 Sep Masters Orientation Click here for first day of classes information							08 Oct Prophet's Birthday Click here for first day of classes information							1 Dec Commemoration Day 2-3 Dec UAE National Day 9 Dec End of Classes 12 Dec-1 Jan Winter Break													

January 2023							February 2023							March 2023							April 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30	31	01	30	31	01	02	03	04	05	27	28	01	02	03	04	05	27	28	29	30	31	01	02
02	03	04	05	06	07	08	06	07	08	09	10	11	12	06	07	08	09	10	11	12	03	04	05	06	07	08	09
09	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	01	02	03	04	05	27	28	29	30	31	01	02	24	25	26	27	28	29	30
30	31	01	02	03	04	05	06	07	08	09	10	11	12	03	04	05	06	07	08	09	01	02	03	04	05	06	07
4-12 Jan Exams Semester 1 Note: please check your schedule with your academic programme coordinator							22 Mar Start of the Holy Month of Ramadan 27 Mar-7 Apr Spring Break							10 Apr Easter Day 20-23 Apr Eid Al Fitr													

May 2023							June 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
01	02	03	04	05	06	07	29	30	31	01	02	03	04
08	09	10	11	12	13	14	05	06	07	08	09	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31	01	02	03	04	26	27	28	29	30	01	02
05	06	07	08	09	10	11	03	04	05	06	07	08	09
11-21 May Exams Semester 2							12-21 Jun Catch-up exams 27 Jun Arafat's Day 28-30 Jun Eid Al Adha						

End of Academic Year 2022 - 2023
30 September 2023

All National & Religious Holidays are tentative and subject to change



About Sorbonne University Abu Dhabi

History

In 1257, in Paris, Robert de Sorbon brought together students and teachers to establish what was then called a Universitas (Community) and settled it in the centre of Paris. This Universitas played a central role in making the city an important cultural and scientific centre of Europe. Sorbonne Université is one of the oldest and most prestigious universities in the world, and its buildings are still standing on the very site of the first foundation, in the heart of what is known as the Quartier Latin, in reference to its history. A centre of excellence, it is devoted to studies and research in the fields of Humanities, Sciences and Medicine. The unparalleled teaching of its professors has created generations of intellectuals and decision makers, with an open-minded view of the world.

Today Sorbonne Université has 55,300 students and 6,400 teachers who play a role in making it internationally renowned, carrying out research at the very highest level.

In 2006, Paris-Sorbonne University Abu Dhabi opened in the capital of the UAE as a result of an agreement between the Abu Dhabi government and Paris-Sorbonne Université. A University in which the curricula, the methods, as well as the spirit are identical to those developed in France. In addition to its main field, the Humanities, it added degrees in Law and Economics as well as Sciences, thanks to partnerships with two other internationally recognized Universities, Paris Descartes University, and Pierre et Marie Curie University. In 2018, Paris-Sorbonne University and Pierre and Marie Curie University merged to give birth to Sorbonne Université. Sorbonne is now well-positioned as a multidisciplinary research-intensive university offering a wide disciplinary range in arts, humanities, social sciences, natural sciences, engineering, and medicine. The merger also resulted in the change of name of Paris Sorbonne University Abu Dhabi to Sorbonne University Abu Dhabi. At the same time, Université Paris Descartes became Université de Paris, and now it is Université Paris Cité.

Sorbonne University Abu Dhabi is therefore the combination of such heritage and spirit of innovation. Visiting Professors come from France to deliver some of the courses. This is conducive to the exchange, enrichment, and discovery of ideas. It is the guarantee that the level of the degree is the same as in Paris.

Establishment

Sorbonne University Abu Dhabi (previously, Paris Sorbonne University) was established by Federal Decree, Law No. 14 of 2006, decreed by H.H. Khalifa bin Zayed, Ruler of the Emirate of Abu Dhabi. Sorbonne University Abu Dhabi (SUAD) is an Emirati university that benefits from the 760 years of knowledge and excellence of the Sorbonne, with a campus that combines comfort with the efficiency of new technologies.

University Vision, Mission, and Core Values

Vision:

To create and maintain a university in which, for the benefit of the UAE and the world, the core competencies and rich heritage of Sorbonne University in Paris stimulate intellectual excellence, innovation, critical thinking, harmonization of cultures and development of knowledge.

Mission:

Sorbonne University Abu Dhabi is committed to the renowned excellence and worldwide recognition in Francophone education. Assimilated in the UAE national context, it is an exceptional model of learning and knowledge development that aims to create global leaders and thinkers and promote dialogue of cultures and civilizations.

Core Values:

SUAD embraces four, mutually reinforcing, core values that set the standard for how we conduct ourselves at the university and how we communicate with others in order to best serve our students:

- Academic Excellence
- Freedom of Thought
- Ethical Integrity
- Cultural Diversity





Licensure

Sorbonne University Abu Dhabi (SUAD), located in the Emirate of Abu Dhabi, was officially re-licensed to award degrees/qualifications in higher education by the Ministry of Education of the United Arab Emirates on 23 September 2018. This License will be renewed in September 2023 in alignment with national requirements.

Accreditation

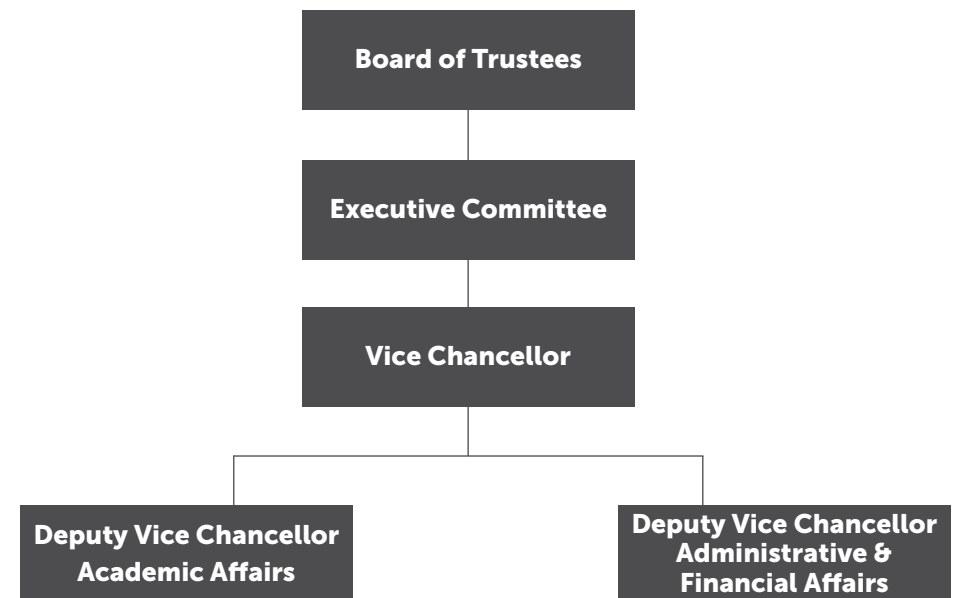
SUAD grants degrees from Sorbonne University (Paris) in the fields of Sciences and Humanities and The University Paris Cité, in the fields of Law and Economics, that are internationally renowned. All our academic degrees are accredited in France and in the 48 countries members of the Bologna Agreement. They are also all accredited by the Commission for Academic accreditation of the UAE.

Licensure and Accreditation

Organizational Framework

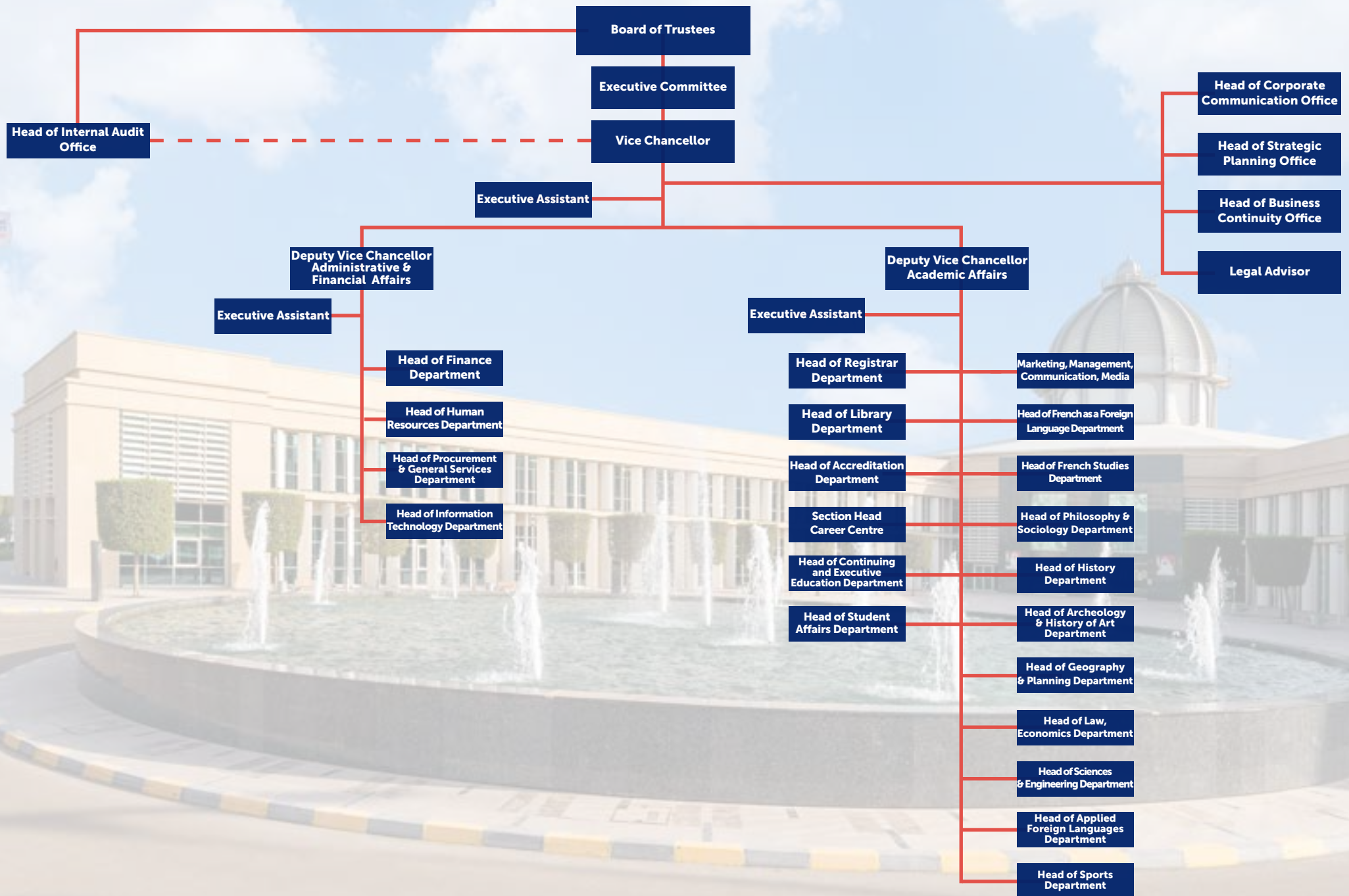
SUAD's organizational framework is outlined below. In accordance with the bylaws of the University, there is a Board of Trustees which is comprised of 10 members; an Executive Committee which has 14 members and thereafter the Leadership of the University, and the respective departments.

The Board of Trustees



The SUAD Organizational Chart

The Organizational Chart was revised during the 2020/21 academic year and approved by the Board of Trustees in June 2021. Please refer to the below Figure:



List of Board of Trustee and Executive Management Members

Board of Trustees

- **HE Reem Ebrahim Al-Hashimy**
Chair of the Board of Trustees
Minister of State for International Cooperation
UAE Ministry of Foreign Affairs and International Cooperation
- **Prof Nathalie Drach-Temam**
Member of the Board of Trustees
UAE Ambassador to France
UAE Ministry of Foreign Affairs and International Cooperation
- **HE Hend Mana Al Otaiba**
Member of the Board of Trustees; Director General of the Authority of Social Contribution – Ma'an
- **HE Saeed Mubarak Al-Hajeri**
Member of the Board of Trustees
Assistant Foreign Minister for Economic and Trade affairs
UAE Ministry of Foreign Affairs and International Cooperation
- **HE Samar Yousef Al Mansoori**
Member of the Board of Trustees
Executive Director, Support Services Sector
Department of Education and Knowledge ADEK
- **HE Ghannam Butti Al Mazrouie**
Member of the Board of Trustees
Secretary-General
Emirati Talent Competitiveness Council – NAFIS
- **HE Anne-Marie DESCOTES**
Member of the Board of Trustees
Secretary General of the Ministry of Europe and Foreign Affairs of the French Republic
- **Prof Béatrice Perez**
Member of the Board of Trustees
Dean of the Humanities Faculty at Sorbonne University
- **Mr Elias Kassis**
Member of the Board of Trustees
President TotalEnergies EP UAE & TotalEnergies Country Chair in the UAE
- **Mrs Pascale Sourisse**
Member of the Board of Trustees
President & CEO Thales International

Executive Committee

SUAD Executive Committee consists of Sorbonne University President (as chair of the EC); the Sorbonne University Vice-President for International Development; the Sorbonne University Vice-President for Life-Long Learning; the Sorbonne University Vice-President for Research; the Deans of the three Sorbonne University Faculties; the Vice-Chancellor of SUAD; the Deputy Vice-Chancellors of SUAD for Academic Affairs and for Administrative & Financial Affairs; a representative of the Abu Dhabi Department for Education and Knowledge (ADEK), and advisors of the President of the Board.

SUAD Leadership

- **Prof Silvia Serrano**
Vice Chancellor of Sorbonne University Abu Dhabi
- **Dr Laurence Renault**
Deputy Vice Chancellor for Academic Affairs of Sorbonne University Abu Dhabi
- **Dr Majed Al Khemeiri**
Deputy Vice Chancellor for Administrative & Financial Affairs of Sorbonne University Abu Dhabi

List of Senior Academic and Administration Staff

Vice Chancellor Office

- Vice Chancellor: **Prof Silvia Serrano**
- Legal Advisor Office: **Mr Akram Rashid**
- Strategic Planning Office: **Ms Gweneth O’Gorman (Acting Head of Department)**
- Internal Audit Office: **Mr Malek Abu Ghosh**

Academic Affairs Division

- Deputy Vice Chancellor Academic Affairs: **Dr Laurence Renault**
- Accreditation Department: **Ms Gweneth O’Gorman**
- The Career Centre Department: **Ms Sylvie Foss**
- Continuous Executive Education Department (CEED)
- Library Department: **Ms Olga Ayoub**
- Registrar Department: **Mr Fady Khoury**
- Student Affairs Department: **Mr Eisa Alraeesi**

Heads of Academic Departments:

- Applied Foreign Languages Department: **Dr Elizabeth Zollmann**
- Archaeology and History of Art Department: **Dr Caroline Autret**
- French Studies, FLE Department: **Dr Karine Germoni**
- Geography and Planning Department: **Dr Stephane Desruelles**
- History Department: **Dr Yann Rodier**
- Law, Economics and Management Department: **Prof Luc Grynbaum**
- Philosophy & Sociology Department: **Dr Claude Spaak**
- Science and Engineering Department: **Dr Valerie Le Guyon**
- Sports Department: **Mr Alexandre Blaise**

Administrative and Financial Affairs Division

- Deputy Vice Chancellor Administrative and Financial Affairs: **Dr Majed Al Khemeiri**
- Finance Department: **Mr Hussain Alfardan**
- Human Resources Department: **Ms Oras Ibrahim**
- Information Technology Department: **Mr Fariborz Seifae**
- Procurement & General Services Department: **Ms Lubna AlRahbi**



SUAD has established collaborations with a range of partners to promote and develop research and scholarly activities.



Collaborative Partnerships



Campus Facilities, Resources and Services

Since 2009, Sorbonne University Abu Dhabi has had the privilege of occupying a new campus on Al-Reem Island thanks to the foresight of, and courtesy of, the Abu Dhabi Government.

This is testament to the high quality of asset development in the UAE as Abu Dhabi continues to invest in world-class education resources. This campus respects the traditional architecture with a design similar to the chapel of La Sorbonne in Paris, while offering the latest facilities and technologies within a modern setting.

Library

The library at Sorbonne University Abu Dhabi is a premier resource centre housed at two levels occupying a total floor area of more than 5,000 square meters. It supports the University mission of “providing an exceptional model of learning and knowledge development” through identifying, organizing, preserving, and offering resources that support teaching, learning, and research. The SUAD library has a collection of over 110,000 print books and 77 printed periodicals. It also subscribes to a number of electronic databases, which provide full text access to more than 560,000 electronics books and 56,000 electronics periodicals.

The following information resources are available in the library:

Books and reference works covering the subject areas of Philosophy, Religion, Politics, Economics, Law, Language and Literature, Management, Art, Archaeology, Geography, History, Mathematics, and Physics. All books are arranged on the shelves according to the Dewey Decimal Classification System (DDC) by subject, and can be discovered through the library’s online catalogue

- The Crouzet Collection is a private collection of books, which belonged to the late Prof. Francois Crouzet and was donated to the library. The collection focuses on economic history, and the history of France and Great Britain
- Electronic databases with full text electronic access to thousands of journal articles, reports, newspapers, and e-books. Electronic resources may be accessed 24/7 through the Library webpage: <https://www.sorbonne.ae/library/>. On campus and off campus access is facilitated via IP address, and using SUAD user login credentials

As a student of the Sorbonne University Abu Dhabi, you are eligible to avail of the following services provided by the library:

- Loan printed books and journals (a maximum of 6 books at a time for not more than 14 days). Reference works, restricted dictionaries, and journals cannot be borrowed and should be consulted in the library. For more information, please visit our borrowing privileges guide <https://sorbonne-ae.libguides.com/c.php?g=70258>
- Attend group/individual training sessions conducted by library staff on accessing information and resources independently
- Printing, scanning, and photocopying (at the individual's expense)
- Acquire the most recent information resources, in printed and electronic formats. Electronic access is provided on-campus, as well as off-campus, through the library's website
- A clean and quiet place providing the right ambience for individual study
- Study facilities for group work, discussions, and for seminars

Remember, the library is a place to study. It is forbidden to use your mobile phone, chat with friends, or eat food while using the facility. Always carry your Student ID when availing library services and take responsibility for all library materials checked out to your account. You are expected to abide by SUAD's Library Rules and Regulations and treat fellow students and staff with dignity, courtesy, and respect.

Library Hours:

Semester hours:

Monday – Thursday:	8:00 AM – 10:00 PM
Friday:	8:00 AM – 12:00 PM
Saturday:	CLOSED
Sunday:	9:00 AM – 5:00 PM

Semester break:

Monday – Thursday:	8:00 AM – 5:00 PM
Friday:	8:00 AM – 12:00 PM
Saturday:	CLOSED
Sunday:	CLOSED

The Library will be closed on official holidays

Location: Building 7
Tel: +971 (0) 2 656 9678
Email: library@sorbonne.ae

Student Housing/Residence

You have probably already discovered the student residence by now, with its fully equipped rooms and extensive facilities and services in the common areas. If not, you will find a complete description and details at <https://www.sorbonne.ae/student-and-campus-life/student-housing/>

Divided into Female and Male buildings, both located within the university campus, the residence aims to offer you a safe and well-maintained living environment most conducive to learning. On each floor, as well as on the ground floor of each building, common spaces (lounge, study rooms, kitchen etc.) are shared by residents and are open 24/7. Additionally, the residence organizes various activities through the year in order to establish and foster links between students. These activities are coordinated by Resident Assistants who work under the supervision of the Student Housing Team.

The residence is a place of life and exchange in an international context, a place where everyone takes part in student life. It aims to bring serenity and safety to each student. Therefore, it is essential to set and observe collective rules in order to make this experience a success. The Residence's rules and regulations can be read and downloaded from the web link: <https://www.sorbonne.ae/rules-and-regulations-student-housing/>

The reception staff, security guards, and cleaning team are here to help you keep the Dorms a clean, safe, and quiet place to study, relax, and enjoy the company of other residents. Please make sure that you help in preserving this environment for everyone by adhering to the Residence's Rules and Regulations and by consulting the bulletin boards on a daily basis.

Every student should be able to fully enjoy their stay at the residence: you are responsible for establishing and protecting an environment of confidence and respect both amongst the residents and between the residents and the staff. In case of a medical emergency, you need to inform directly the medical team and the receptionist of your building. They will guide you on further actions.

The residence rent payments must be made prior to your arrival to secure your place in the residence. Enquire about the mode of payment and any other details you wish to know with our Finance Team at finance-cm@sorbonne.ae

Female Residence
Tel: +971 (0) 2 656 9746 / 9749
Location: Building 10
Male Residence
Tel: +971 (0) 2 656 9591
Location: Building 9

Peer Mentoring, Peer Tutoring and Counselling services

Peer Mentoring

In order to support students, Sorbonne University Abu Dhabi offers the Peer Mentor programme. The programme is committed to providing an engaging and supporting community learning experience that supports new students in their academic, social, and cultural transition to Sorbonne University Abu Dhabi. Throughout the year, our mentors provide ongoing support to a select group of mentees with a focus on easing their transition to the university, bridging cultural gaps when necessary, directing them to on-campus resources, and helping them succeed. Most importantly, Peer Mentors can become a friend that new students can speak with regarding issues relating to their day-to-day experience at Sorbonne University Abu Dhabi. Peer Mentors meet with their mentees on a bi-weekly schedule to review a variety of selected topics on an individual basis or within groups.

Peer Tutoring

Students who find some aspects of their courses challenging are assigned a Peer Tutor. Typically, a Peer Tutor is a senior student who provides guidance and support to another student to improve academic achievement.

The Success and Wellbeing section assigns all Peer Tutors with their Tutees. Peer Tutors meet their tutees at a mutually agreed schedule upon assigning done by the S&W team. The Success and Wellbeing Office approves tutoring hours.

Student Affairs Department - Success and Wellbeing Section
Tel: +971 (0) 2 656 9300 / 9359
Location: Building 2, ground floor, Office # 2.068/2.072
Email: success.wellbeing@sorbonne.ae

Counselling Services (Health and Wellness)

In addition to general medical assistance and healthcare, the Counselling Centre offers consultation services for students to handle non-academic lifestyle and mental health issues such as stress, sleep, or eating disorders, loneliness, depression, etc. The service is provided by professionals specialized in student's needs. It aims to help students adjust to new circumstances of university life and relate to the environment in a more productive manner. All counselling information remains private and confidential.

The service is available from Monday to Thursday. Students may submit a request to the Student Success and Wellbeing Team for a consultation appointment via email, Microsoft Teams, walk-ins, and phone calls.

Location:

Building 2, ground floor, Offices #2.068 and 2072
Email: success.wellbeing@sorbonne.ae
Telephone: +971 (0) 2 65 69 300/ (0) 265 69 359/9415
Counselling room:
Building 7, the Library, Room 7.001

Student Events and Culture

The privilege of being in the UAE gives students the opportunity to discover different cultures to participate in many events & activities. Students from different disciplines can attend and experience conferences, forums and talks in and out of campus. The University collaborates with different cultural entities such as Louvre Abu Dhabi Museum, Guggenheim Abu Dhabi Museum, Cultural Foundation, Qasr Al Hosn, Youth Hub and many more. In order to broaden the range of student activities and to encourage an exchange of ideas, a wide variety of artistic events, which unite modernity with tradition and create diversity in cultures & languages are organized.

These include:

- **Music:** Piano, Guitar, Violin, Al Oud, Al Qanoun, Choir
- **Arts:** painting, calligraphy, theatre, cinema, and poetry evenings where poets from the community as well as students from other universities are regularly invited to join
- **Workshops:** running a set of workshops during the academic year to allow students explore new skill or develop their own to have successful and balanced life.

Additionally, different clubs and workshops are organized under the guidance of qualified professionals from different nationalities to enhance student experience through culture. It educates students on how to build bridges with the world around them through multicultural dialogue. A soft skills programme is also implemented to encourage students develop their personal talents.

- Workshops focused to support students mentally and socially. This includes individual and/or group support and wellbeing workshops for students
- Cultural Events that help students expand their understanding and knowledge of the cultural, historical, and sociological backgrounds of the UAE and of other regions around the world
- Safari, cultural trips, and guided tours organized with the collaboration of Emirati students
- Panel discussions, debating clubs, events, organized to enhance the Sorbonne University Abu Dhabi community
- Opportunity to attend international conferences and forums organized in the UAE to introduce students to the world of active research and strengthen academic skills
- Concerts from classical and modern performances to opera, performed in the 700-seat University Auditorium
- Social events and activities to promote the value of social work by offering students opportunities to volunteer in a variety of services such as humanitarian work, awareness campaigns, blood donations campaign, charity events, and hospital visits

Cultural Events

UAE National Day, International Day celebrations, volunteering in community events such as Formula 1, Al Hosn Festival, Abu Dhabi Art fair, and Dubai Art Fair. Do not hesitate to show your talents by taking part in collective student events (Talent show, Poetry night etc.)

Local Trips

The Community and Students Events Section facilitates a variety of cultural and historical UAE awareness experiences. Many trips are planned in the UAE and the region such as Abu Dhabi and Al Ain, Khorfakan, Dubai, Muscat, and Musandam. Usually, dedicated faculty members accompany students on these tours which are guided by local experts.

International Trips

SUAD Students can experience cultural trips which are organized to other countries depending on their interest.

Student Affairs Department (Community & Students Events Section)

Tel: +971 (0) 2 656 9353/9358/9350/9747

Location: Building 2, (ground floor) Email: csevents@sorbonne.ae

The Student Council

You can make things happen on Campus, by joining the Student Council. The purpose of the Student Council is to provide a common platform to promote interaction between students and the university body. Its mission is to represent the student body and give them a voice in university governance. The Student Council aims to provide students with unique opportunities to develop life and leadership skills. The Council consists of different student officers from all aspects of student life like sports and recreation, cultural and artistic activities, public relation & media, environment and social concerns, and science and technology.

The Students Events & Culture Section provides the resources and support for events organized by the Student Council. If you are interested to be a member in the Council and you feel that your skills, enthusiasm, openness, and dedication to others can make the difference, please contact the department directly to know more on the Student Council activities.

Student Affairs Department (Student Events and Culture)

Tel: +971 (0) 2 656 9350/9358/9353

Location: Building 2, ground floor Email: csevents@sorbonne.ae

Student Clubs

Student clubs are very important to Sorbonne university Abu Dhabi and are an integral part of every university student's learning process, allowing students to develop their own interests and hobbies in addition to their professional courses. Whether the club is about science, art, culture, history or society, our students will always find a place that suits their interests.

Sorbonne University Abu Dhabi supports and encourages students to participate in various clubs, our clubs include Mindfulness, Haneul Korean Club, Sorbonne Humanitarian Initiative (Red Crescent Club), Sorbonne Model United Nations Club, Arabic Literature Club, Social Events club, Environmental health club, Magazine Club (Journalism), Tolerance Club, Club L'artisan (Visual Arts Club), Calligraphy Club and poetry club. Through the clubs provided by SUAD, we hope that students can discover their strengths and use them to make college life more interesting. The clubs that we provide are closely related to the various courses of the University. Through these clubs, we can provide more services for our students and lay a good foundation for future employment.

If a group of students would like to establish a new club or associate, they should follow the University's process by completing the new student organization recognition form which is available at the student events and culture section.

When filling out the form, please note the followings:

- Your club's primary email contact
- Advisor contact information. It is recommended that each student's club must select an advisor to work with your group. Advisors should be full-time permanent SUAD faculty members
- Contact information for the four key officers (please note that these four officers are the only ones coordinating with the community and student activities team on behalf of the head of the club)
- Proposed plans and activities for the current school year

Please contact the Student Events & Culture Section (csevents@sorbonne.ae) if you have questions or need assistance to complete this form.

The Career Centre

The Career Centre serves as an interface between the students of Sorbonne University Abu Dhabi and the job market with dedicated services to help students in their preparation for a career. In line with this, the services comprise:

Career Exploration

- Advice and individual and personalized assistance to help students to explore career options in line with their major.

Career Readiness and Employability Skills

- Development activities and assistance to undergraduate and post-graduate students in mastering vital skills necessary for success in their job search process: CV and cover letter writing, job interview techniques; preparation and mock interview; internship opportunities.

Meeting with Employers

- Organization of networking and career information events (conferences, workshops, forums) to facilitate interaction between students and employers

Internship Preparation Assistance

- Support to facilitate student placements and access to a range of internships and employment opportunities
- Issuance of internship documentation (non-objection letter and internship approval form or internship agreement)

Career events

Throughout the year, the Career Centre conducts a diverse range of events, fairs, employability skills sessions for students to meet professionals and to benefit from different practice areas, career information and companies' recruitment processes. These include:

- Workshops run by human resource experts and professionals offering advice and coaching on effective job-search strategies and interview techniques
- Conferences on industry sectors
- Panel discussions on careers
- Meetings with CEOs
- Annual Career Fair (8th November 2022)
- Astrolabe Series (1st March 2023)
- Alumni talks

Internship Placement

Internships are a vital foundation for your future career. It is an opportunity to gain real experience inside a working organization, to become more familiar with the business environment and to optimize your access to the workplace. The Career Centre is available to assist students in planning and organising their internship with the main objectives being to:

- Develop and maintain a selection of internships in a variety of fields
- Provide internship preparation guidelines and recommendations in locating internships and application processes as well as for the internship documentation issuing (non-objection letter and internship agreement)

Online Career Centre by “JobTeaser”

Student can register to SUAD.Jobteaser.com using their student e-mail (@sorbonne.ae)

- Create a personal profile
- Make an appointment with a career advisor (select the timing and the topic)
- Check out the “My Career Tools” & “Advice” sections for useful career information and tips
- Receive invitations to events

What can you do on JobTeaser

Student can register to SUAD.Jobteaser.com using their student e-mail (@sorbonne.ae)

- Students can book appointments to:
 - Review a CV
 - Review a cover letter
 - Request assistance for their internship search
 - Explore career paths
 - Prepare for an interview
 - Check and complete their internship documentation
 - Prepare for a postgraduate application
- Look for job opportunities and internships
- Re-watch previous events
- Use “My Career Tools” to view essential documents and guides related to your career path

Alumni & Corporate Relations

The Alumni Affairs Office proposes a comprehensive offer available to all graduates. As a testament to the excellence of their education, alumni remain ambassadors for SUAD after their graduation. The Career Centre therefore strives to build meaningful

and lasting relationships with its graduate population, as well as extensive alumni services including:

- Organisation of graduate events and clubs to engage alumni with the university, students and their fellow alumni through an appealing and varied programme of activities (e.g. seminars, networking events, volunteering activities, reunions...)
- Targeted Alumni programmes (career mentoring programme, fresh graduate programme)
- Benefits programme and Alumni card to create new ways for SUAD alumni to stay connected and to feel rewarded for their engagement (e.g. access to facilities, discount codes, etc.)
- Alumni elections to elect the Alumni Council of Trustees to encourage former students to actively participate in SUAD operations, programmes and events
- Employment services for graduates as well as career counselling and advising sessions to accompany them during their career journey
- Platforms: permanent access to JobTeaser and dedicated Alumni website
- Funding opportunities (donation, sponsorship) to give back to the University and support SUAD initiatives
- Annual destination surveys and feedback possibilities to ensure the excellence of Alumni services at SUAD.
- Alumni employer services to support student and graduate recruitment needs of our alumni partners

Contact us:

Students are welcome to reach a career advisor for assistance and/or to make appointment via the online JobTeaser, or through email and by telephone.

The Career Centre is operating both remotely and on-campus.

For in-person meeting appointment:

- Monday to Thursday from 8am to 4pm
- Friday from 8am to 12pm

Kindly check the options and staff availability on JobTeaser (For in-person meeting appointment booking)

The Career Centre

Tel: +971 (0) 2 656 9104

Campus location: near the cafeteria, ground floor

Email: careercentre@sorbonne.ae

The Sport Centre

The University aims to engage students and staff in excellent sporting experience and enjoy recreational activities in their leisure time. The University has a well-equipped gym for general exercises and weight training. Over twenty different sports trainings are offered on and off- campus under the supervision of expert trainers. The sports building at the University is open from 7:30 am to 10:30 pm every day. Please contact the Sports Centre to register for any physical training programmes or sports activities.

Our varsity teams "SUAD Foxes" compete throughout the school year with many other universities in the UAE in a friendly league. We offer a range of competitive, recreational, and academic sports programmes. Joining a team to participate in the league matches and/or to other exciting competitions is done through a simple registration process. It is also possible for students to volunteer in organizing events and tournaments.

If you are identified as a high-level athlete (from any national team listed) we could assist you during all your studies to combine your academic calendar and all national team requirement. Do not hesitate to contact us.

The campus offers many possibilities to practice sport in a fully equipped and modern sports environment.

The on-campus Sports Building has a large multi-sports hall, in which Basketball, Volleyball, Badminton and Futsal practice sessions take place. Matches and competitions are held in the main Sports Hall as well, which can also accommodate up to 200 seated spectators

■ Adjacent to the main sports hall is a fully equipped gym in which students can practice weightlifting and cardio training. The gym is equipped with fitness machines, rowers, treadmills, air-bikes, a free-weights area, and a Stretching/Abs workout mat. Also, the gym has three separate rock-climbing walls allowing the practice of lead-climbing and bouldering. This is the third most important indoor climbing facilities and the biggest climbing academy in the country

■ A dance room and a martial arts room, both fully equipped to modern standards, allow the practice of belly dance, yoga, cardio/step training and spinning class. The martial arts room is perfectly suited for Thai-Boxing, Judo training as well as Body Circuit training classes

■ The roof courts offer excellent conditions during evening time for the practice of outdoor tennis, football, volleyball, and basketball, as they are all floodlit and well equipped for these activities

■ The Sports building has several changing rooms with locker, as well as toilets and individual showers

Activities offered on-campus include Badminton, Basketball, Body Circuit Training, Dance, Fitness, Football (Ladies or Men), Martial Arts, Outdoor Activities, Yoga,

Zumba, Stand up Paddleboard, Swimming, Table Tennis, Tennis and Volleyball/Beach Volleyball. Discovery Activities include Ski & Snowboard, Bowling, Karting, Paintball, Wakeboard, and Shooting.

The Sports Centre is open all year round from 7:30 am to 10:30 pm, 7 days a week. Direct access to the Sports building through a secured door and an elevator from the underground parking lot is available to students arriving on campus by car. Know more on Sports activities by contacting the department directly.

Sports Centre

Tel +971 (0) 2 656 9172

Location: Office #2.031 Email: sports@sorbonne.ae

General Facilities

Car Parking

Students can access the underground car parking spaces with a valid Student ID. Students should not violate parking regulations, including but not limited to reckless driving, misuse of university- provided parking permits or parking in unauthorized spaces (e.g. areas designated for students with special needs). Fines will be levied for non-compliance. The University provides bus service for activities planned by academic departments and for sports activities/events.

Food Services

The cafeteria at Sorbonne University Abu Dhabi offers a wide variety of healthy international cuisine that is affordably priced. The cafeteria services a broad selection of food options for breakfast, lunch, and dinner, including mid-day snacks, refreshments, coffees, teas, and confectionary. Students can also enjoy a wide range of beverages, sandwiches and desserts from Ansamble, Le Pont Café, and First Clique. Vending machines are located around the University as well as in the male and female residences.

Cafeteria Hours:

Monday to Thursdays:	7:30 AM- 7:30 PM
Fridays:	7:30 AM-12:30 PM
Weekends:	10:00 AM-2:00 PM

Cafeteria Location: Building 3, Ground Floor

Health Services

The University has a medical centre onsite that provides primary medical services and emergency healthcare by professional medical staff. Appointments or walk-in visits are free to Sorbonne University Abu Dhabi students and all visits are kept strictly confidential.

Services provided include, but are not limited to, physical examination, First Aid Treatment and prescriptions, and referrals. Students should inform the medical staff of any existing medical ailments or ongoing treatment. Nurses are available 24/7 on a shift basis, and Physician's Schedule

Monday , Tuesday , Wednesday & Friday : From 08:00 AM to 04:30 PM
Thursday : From 08:00 AM to 02:00 PM

Health Services Location: Building 3, inside the cafeteria Tel: +971 (0) 2 656 9621

Counselling Services (Health and Wellness)

In addition to general medical assistance and healthcare, the Counselling Centre offers consultation services for students to handle non-academic lifestyle and mental health issues such as stress, sleep, or eating disorders, loneliness, depression, etc. The service is provided by professionals specialized in student's needs. It aims to help students adjust to new circumstances of university life and relate to the environment in a more productive manner. All counselling information remains private and confidential.

The service is available from Monday to Thursday. Students may submit a request to the Student Success and Wellbeing Team for a consultation appointment via email, Microsoft Teams, walk-ins, and phone calls.

Location: Building 7, the Library, Room 7.001
Email: success.wellbeing@sorbonne.ae
Telephone: +971 (0) 2 65 69 300/ (0) 265 69 359

Computer Labs

Computers and language labs are located in buildings 4 and 5 of the campus. Computers can be accessed freely from 9:00am to 8:30pm under the guidance of a professor the computers are equipped with internet access for those students wishing to work on research or projects using internet resources, to develop their knowledge of information technology, to communicate via new technologies, or otherwise.

Music and Art

The University has a Music and Art practice room designed to foster creativity, talent, and collaboration. A grand piano in the Atrium is open to talented students to play at any time of the day.

Prayer Rooms

Prayer rooms are available for both male and female students and staff members. The male prayer room is located in Building 4, Room 118 (4.118) and the female prayer room is located in Building 5, Room 121 (5.121).

Banking Services

ATM/cash machine services are available 24/7. The ATM machine of the First Abu Dhabi Bank (FAB) is located at the main gate.



Statement of Student's Rights and Responsibilities

YOUR RIGHTS AND RESPONSIBILITIES

SUAD fosters a learning environment that is positive and supportive of your academic pursuits. Students and faculty are expected to function with trust and mutual respect that welcomes inclusion and diversity, varied perspectives, and a myriad of world views in the campus environment. In keeping with the philosophy and goals of the university, we greatly value the importance of personal and intellectual integrity, freedom of speech, and appreciate diversity with regard to gender, race, religion, and ethnicity.

SUAD students have the right to pursue their education in an environment that encourages learning and embraces innovation, in a free and fair manner, as long as they remain a member of the student community and continue to adhere to the University's academic and behavioural standards. All SUAD students have the right to:

- be treated with dignity and courtesy at all times
- a respectful environment free of verbal or physical harassment
- obtain course information- syllabus, course objectives, requirements and criteria of the grading process, and a course schedule for the semester (with reasonable notice) to make an informed course selection
- know the requirements and criteria of the grading process and seek advice on how to perform better
- consult academic and administrative staff on matters relating to their programme of study or on general policies and procedures through emails, or in person with pre-scheduled appointments or during posted office hours
- expect timely and courteous responses (normally, within 1-7 business days) from academic and administrative staff on email enquiries related to the programme of study or general policies and procedures
- have reasonable access to the University facilities and equipment in order to complete course assignments and/or objectives
- Be acknowledged in all faculty work/research/publications to which they have contributed

- Participate in an objective and transparent end of course/semester evaluation process with the understanding that this feedback will be used to further enhance and develop their academic experience
- Receive reasonable accommodation in cases of reported physical/mental disabilities, provided such accommodation do not result in undue burden or fundamentally alter the nature of a programme, benefit or services provided by SUAD
- Be updated on major changes/issues related to grading systems, diplomas, accreditation, academic department/staff changes, ministry decisions, etc. all of which may impact their learning at SUAD
- Report a suspected violation of the code of conduct policy
- A fair and due process in the resolution of academic and non-academic grievances
- Participate in various activities beyond the classroom, which support their intellectual and personal development

Along with these rights, students assume shared responsibilities as members of the SUAD community. They are expected to obey the rules and regulations of university, and abide by the Student Code of Conduct: <https://www.sorbonne.ae/wp-content/uploads/2021/09/Student-Code-of-Conduct.pdf>

Students assume full responsibility for all consequences of their actions that lead to a disruption or undue interference of the educational process or destruction of university property.

Ignorance of a policy, rule, or regulation shall not be considered an acceptable defence in the event of violations or judicial proceedings. SUAD students are expected to:

- Treat others (fellow students, faculty, and staff) with dignity and respect
- Be familiar with the "Student Code of Conduct" and the local and federal laws of the UAE
- Demonstrate a clear commitment to learning
- Behave appropriately in class and conduct themselves with courtesy in their dealings with faculty and fellow students
- Read, review, and understand all information related to their course, grading pattern, any information posted on Blackboard, and examination dates
- Maintain current personal contact information (address, email, telephone numbers) with the University
- Maintain and be responsible for any official communications directed to SUAD e-mail accounts
- Understand and respect all assignment deadlines, and not engage in activities (such as cheating, fabrication, plagiarism etc.) that can damage the reputation of the University
- Inform the university of any mental/physical disability for which reasonable accommodations are sought. Such requests should be accompanied by a medical assessment report from a health professional indicating the support needed by the claimant in terms of auxiliary aids and services
- Read and understand university policies, rules, and regulations and abide by them at all times

STUDENT COMPLAINTS PROCESS

The student complaints process is explained in the student's code of conduct: <https://www.sorbonne.ae/wp-content/uploads/2021/09/Student-Code-of-Conduct.pdf>

ATTENDANCE AND WORKING STUDENTS

All diplomas offered by Sorbonne University Abu Dhabi are based on you being physically present as the core teaching method is grounded in face-to-face teaching, which includes an important part of knowledge delivery and assessments done during the course (either a 2-week period in the case of a Visiting Professor's class or the whole semester). Most of the courses are, indeed, evaluated by a mix of assessments during the course itself - a system known as "Contrôle Continu" (CC) — such as exposés (oral presentations) or tests, and a final exam which takes place at the end of the semester. In class, students acquire knowledge, increase methodology skills, ask questions, learn from the others, etc. Therefore, attendance is mandatory to succeed.

Attendance is compulsory to all types of classes, including lectures, tutorials, labs, conferences, and class related activities. Students who do not comply with internal regulations on attendance will be required to meet with the Head of Department, alone and/or with family, and may be subject to disciplinary sanctions. In case a student's recorded attendance is less than 75% of the sessions of one course, the student may not be allowed to sit for the final exams of that course. If the student's average recorded attendance is less than 75% of the classes offered in the programme, the student can be dismissed from the programme.

Exception of attendance is permitted in some cases. Students who are unable to attend classes due to critical illness, injury, or other compelling medical reasons must contact their Head of Department directly to alert them to the situation. In such cases, all absences (25% or above) must be justified by producing a Medical Certificate issued by a Health Authority.

Undergraduate students who are unable to attend classes due to current employment, should obtain an approval for absence. The student meets with the Head of Department to determine the best plan of his/her academic path. The case is brought to the Deputy Vice Chancellor for Academic Affairs for approval. Work certificates should specify working days and hours and be renewed every 3 months; a general letter stating employment for the whole semester will not be accepted. It is the responsibility of the student to ensure faculty and admin staff are informed of the student's work commitments and mutually agree on the terms. There will be no reduction in tuition fees granted on the basis of the student's inability to attend classes and should be compensated by additional work determined for each course.

Due to their professional activities, attendance of postgraduate students may follow specific rules, in agreement with the Head of Department of the programme.



The value of your degree relies on the seriousness in which assessments and exams are conducted. Sorbonne University Abu Dhabi is determined to fight any kind of fraud and cheating. Cheating or plagiarism in exams or any kind of assessment may lead to serious consequences and should be avoided.

It is your responsibility to bring only authorized material for your exam, to read exams rules and regulations, as well as the student code of conduct, notably the section related to "Academic misconduct" and to strictly abide by these rules for every kind of assessment (exam, essay, oral examination etc.).

<https://www.sorbonne.ae/wp-content/uploads/2021/09/Student-Code-of-Conduct.pdf>

ACADEMIC DISCIPLINARY ACTIONS

You should adhere to university policies on behaviour, attendance in classes, and exam regulations. Students who fail to respect these regulations will be subject to a decision taken by a Disciplinary Committee. The applicable disciplinary sanctions may be, in addition to the cancellation of the grade of the concerned assessment, verbal and written warnings, cancellation of the grades of a whole semester, temporary exclusion from the university, dismissal, or any other decision taken by the Disciplinary Committee based on the severity of the violation.

ACCESS TO STUDENT RECORDS

The Admission Section is committed to maintaining the accuracy, integrity, and privacy of students' academic records, ensuring compliance with SUAD policies, and facilitating administrative processes for students, faculty, and staff. A student's education record may be files, materials, or documents that contain academic, disciplinary, and administrative information directly related to the student and maintained by the University.

Academic Integrity

The following documents are stored as an electronic record:

- Application form
- Personal Details: Name, address(es), telephone number(s), e-mail address, photographs, birth date and place, programme enrolled, credential awarded, copy of Emirates ID
- Certificates / transcripts of all qualifying examinations
- Admission letter, visa, and passport copies
- Enrollment and registration details of the programme
- Transcripts and degree progress
- Medical Information

The record keeping system at SUAD ensures that student records are created, managed, archived, and maintained for the lifetime of the student. The system assures confidentiality, access to authorized users, and secured record keeping. The Admission Section in coordination with the Digital Transformation and Innovation (DTI) Department, employs the Student Information System “BANNER” in maintaining students’ records, supported by the sales force student recruitment process. Students and faculty have individualized secured account on the Banner to access their relevant records, courses, class schedules, transcripts, etc. SUAD students have the right to access their grades on-line.

SUAD’s DTI Department is primarily responsible for performing data backup, providing system support, and ensuring that best practices are followed. Students’ electronic records are stored in databases on a physical server housed in the Data Centre. Database incremental backup is scheduled daily, using storage devices and tapes. The backup tapes are stored in a fire-proof box in the Data Centre. Recovery is tested by authorized DTI staff every month. In addition to the database backup, the servers are also backed up on a daily (full backup) basis. The backups will be stored to a primary location installed in the Data Centre and are retained for a period of one year. Access to the onsite backup location and storage is restricted to authorized IT personnel only.

Access to students’ education records is permitted to authorized personnel of SUAD for academic purposes such as recording grades, attendance, advising, or review of academic progress. Academic information of students such as grades and attendance, may be communicated to their parents (i.e., mother and/or father, or a legal representative/guardian as defined by UAE Law). However, transcripts are handed to students only. These documents may be shared with a third party only on receipt of a written request from the student. The University may also disclose academic/personal information to UAE Government Authorities and/or to Embassies, when requested.

USE OF UNIVERSITY FACILITIES

Institutional facilities have a profound impact on teaching and learning. The Procurement and General Services Department of Sorbonne University Abu Dhabi enforces rules and regulations pertaining to maintenance of physical facilities. The Department is adequately staffed to respond to emergency situations, monitor personnel on campus, and provide other services related to the campus community. It maintains close working relationship with local law enforcement authorities in the UAE and other emergency service agencies on all matters related to the safety and security of the campus.

The University recognizes its responsibilities in shaping the values of future generations and aims to ensure sustainability through protection of human health and safety as well as preservation of its surroundings. Students are expected to follow the Health and Safety regulations whilst using the facilities (including laboratories) on campus. Students must, at all times, be aware of their surroundings, potential risks to personal safety, and report suspicious actions to campus security guards.

Any activity that leads to damage of university property and threatens the security of personnel is treated as a case of misconduct and can attract disciplinary action. Students are required to:

- be alert when using University equipment and help protect it from theft, unauthorized use, or vandalism
- prevent unauthorized use of computing devices and associated peripherals, printers, scanners, copiers, telephones, video and multimedia devices, and all kinds of software
- report all suspicious activities involving students or staff having possession of any kind of weapons, chemicals, and any other materials prohibited by law
- report any intentional damage, destruction, or tampering of university property on campus
- avoid unauthorized entry into any building or administrative office without prior permission
- avoid unauthorized use of safety devices, firefighting equipment, or other emergency devices

Health & Safety

Campus safety

Security Guards provide assistance such as fire alarm response, student protection, patrolling and ID check to preserve students' well-being and safety on campus. Security guards reserves the right to ask for Student/Emirates ID in case of violation to the health & safety code of conduct. For any emergency security control room can be contact via dialling 02-6569004.

Students are advised not to leave mobile phones and personal devices unattended around campus, the University will not be responsible for any lost items.

Accident reporting and investigation

The University requires that all accidents, however minor or serious incidents be reported in writing, to the Health & Safety Office hse@sorbonne.ae or call the security supervisor immediately (02-6569223).

Smoking

Sorbonne University Abu Dhabi is required by law and its regulations to prohibit smoking in campus building except within designated smoking areas. Strict disciplinary action will be taken against students who violate the 'No Smoking' rule on campus or within campus facilities, this includes the normal cigarettes, e- cigarettes, vape, shisha and all other alternative type of smoking.

Requesting for Medical Assistance

The most efficient way to obtain assistance is by contacting SUAD clinic nurse ground floor, building (3), or dial 02-6569621. This will put you in contact with the nurse directly who can assist you for any immediate medical action, you may also need to contact Abu Dhabi Emergency and rescue team at (999) to save time if you think its appropriate.

Fire emergencies

In the event of a fire, students must evacuate the building upon hearing the fire alarm. Students must be aware of the fire and emergency procedures posted on each floor of the building and always comply.

Alcohol, drugs and use of banned substances

To ensure a healthy and safe learning environments for all, Drugs, alcohol and banned substances is strictly prohibited to be carried into the campus, consumed by any means or attending the campus under the influences of such substance. Failing to adhere to the aforementioned instructions will result in a severe disciplinary action.

Retaliation (Display of anger and aggression)

All acts of aggression against students, staff members or the general public is unacceptable, whatever form it takes and whatever reasons are cited for it. The University does not tolerate the use of harassment (in any form), verbal abuse, bullying, threats, or physical assault against members of staff, students, visitors or other users of the campus.

Campus Access & Security

Security guards are deployed at entrance gates & all buildings to safeguard staffs, students and visitors . All campus buildings are monitored 24x7 through CCTV by Security control room.

Students are required to display their ID to enter into campus or whenever requested by Security within the building.

Students shall be accountable for any property damages and vandalism reported by Security.

Student Visitors

Students are required to follow visitor access procedure by entering the visitor details in visitor management system .Security at the gates shall verify the details and grant access. Student visitors are not allowed stay on campus after 11PM.

Student timing

Resident & Non Students are allowed to access only Atrium, cafeteria and library buildings during non-class hours.

Timing for non resident students to stay on main campus building is set inline with library timing and timing for resident students to stay on main campus building is set until 11PM from Monday to Sunday.

USE OF TECHNOLOGY

The Information Technology Department (ITD) provides a wide range of technology services to faculty, staff, and students to support teaching, learning, and research mission of the University. As members of the SUAD community, all users have the responsibility to use the computing and network resources in an effective, efficient, ethical, and legal manner.

Access to hardware, software, and networking resources are managed and provisioned by the IT Department and extended to all members of the SUAD community (faculty, staff, and students). All users require to use information technology resources in accordance with the SUAD's IT Acceptable Use Policy.

ACCESSING SUAD SERVICES

A student email account under the university domain is created on your acceptance to SUAD. Your username/password will be communicated by welcome email on your registered personal email account which has all guidance to reset your password for accessing E-Services.

Below are the core IT services available to SUAD Students:

SORBONNE SPACE

One comprehensive platform that allow students to access the SUAD applications and services from anywhere using SUAD credentials.

All SUAD services are available at Sorbonne Space <https://space.sorbonne.ae>

- My Email: You must always use your SUAD email account for any communication with your teachers and staff members
- Sorbonne Learn: Blackboard is accessible through <https://learn.sorbonne.ae> Blackboard Learn is the primary Learning Management System (LMS) used for online courses at SUAD. It allows you to collaborate and enhance your learning experience at SUAD. Through Blackboard you can find your course materials, do your assessments, and communicate with your teachers
- Office 365: Create, edit, and collaborate with free Microsoft Office Apps including Email and your cloud storage of 1TByte (OneDrive)
- Registrar Portal: You can view your class schedule, attendance, transcripts and apply for scholarship
- Sorbonne Guide: You can access knowledge base and guides developed by DTI Team to know more about services

- E-Library: As a premier resource centre the library at SUAD provides access to over 100,000 books, 150,000 e-books and 30 electronic databases that enable the University to fulfil its mission of teaching, learning, research, and the advancement of knowledge
- Payment Centre: Check your balance, make a payment towards your balance, view your payment history, store your payment methods quickly

ON CAMPUS IT SERVICES AND POLICIES

You can access multiple On-Campus IT services as listed below:

- Computers are provided in Library, Labs and Residence Lounge Areas where you can Login by using your Username and Password
- On-Demand Virtual Lab is also provided to students who can access the Academic licensed software for their learning. It enables the students for accessing the lab from any device from any place
- SUAD users (students, faculty, and staff) do not have administrator rights to install, modify or delete software on IT assets. You need to seek the assistance of the IT Helpdesk for such requests.
- The IT department reserves the right to modify, delete and restrict off-standard/ trial software applications at any time without notice to the user if it poses an IT risk
- The IT department will not be liable to provide any support for off-standard/ trial software Any abuse or violation of IT policies and practices will result in suspension of your user privileges and lead to further disciplinary action
- Internet Service: Wireless and physical network are available on campus and residence halls. The library browsing area and dedicated computer labs have internet connectivity available for students use. To connect to Wi-Fi, Look for Network/SSID "PSUAD_STUDENT" and connect with SUAD username/Password
- Printing/Copying Services: You can Access this Service in Library and Residence area by login to Computer in Library or Residence
- To Print, select "KyoceraSmartPrint" and then Go to Printer and Scan your Student Card to Print. To Copy, Go to Printer and Place your ID Card against the Card Reader OR Enter your Username and Password and Select "Easy Copy". To use Easy Scan to your Email, Press on (Easy Scan-to my Email) Icon
- IPTV Service: More than 100 channels are available to watch in lounge area of dorms including beIN Sports and Netflix. You can have playlist application as well to watch on your own device

SUPPORT SERVICES

To report problems or for further information contact the IT Helpdesk or visit the office: 2.150

Tel: +971 (0) 2 656 9123

Email: helpdesk@sorbonne.ae

USE OF SUAD LABORATORIES

SUAD is committed to providing its students a safe and hazard-free environment conducive to learning. You are encouraged to use the university laboratories in an effective, efficient, ethical, and lawful manner.

- Be aware of the potential hazards of any laboratory activity and ensure that appropriate safety precautions are adopted
- Familiarize yourself with the emergency procedures, alarms, and evacuation routes
- Know the location of emergency phone, emergency eyewash, and safety showers
- Do not smoke, apply make-up, store, or consume food, or drink beverages in the laboratories.
- Do not indulge in reckless behaviour
- Use laboratory equipment only for its designed purpose. Refrain from operating any equipment you are not familiar with
- Keep only the minimum required quantities of hazardous substances (if any) in the laboratory work area
- Keep all fire-escape routes completely clear at all times
- Do not use mobile phones in a laboratory. It might cause disturbance to other laboratory users, and also interrupt signal reception

FIRE SAFETY REGULATIONS

All SUAD students are encouraged to maintain a safe and secure campus environment. Fire safety is of serious concern especially in the residence areas where students live in close proximity. Although you hold the primary responsibility of safe behaviour, the following guidelines will help you avoid/mitigate such risks:

- Do not use any high-power appliances such as hot plates, microwaves, kettles, and irons in your rooms. If any violation is noticed, the appliances will be confiscated
- Do not use candles, incense, or oil lamps in rooms & common areas
- Keep your room's windows open
- Do not hang any object (cloth, paper, or other flammable materials) on windows and the ceiling
- Do not store any hazardous materials (fireworks and explosives, or any other sources of open flame)
- Keep your room clutter-free and do not accumulate flammable materials such as newspapers, cardboard boxes, etc.
- Do not store anything on hallways, building/room entrances and stairways
- Do not create a false alarm or tamper with the fire alarm/protection systems

As a student, it also very important for you to be familiar with evacuation procedures, be aware of exit routes, and respond sensibly in case of an emergency.

- When a fire alarm sounds, evacuate your room immediately. Exit the residence using the staircase, and follow the instruction of the Security Guard (or assigned Fire Marshal)
- Familiarize yourself with evacuation routes, emergency signs, and assembly point areas
- Report any emergency situation to your teacher or Security or the Safety Officer
- Activate the alarm, if not activated, and shout, "Fire!"
- Evacuate the facility immediately using the nearest, safe exit
- Do not use elevators
- Do not re-enter the premises to take personal belongings
- Proceed to designated Assembly Point Location, remain calm, and follow instructions
- If you are First Aid trained, identify yourself to designated Fire Marshal
- After evacuation, remain at your Assembly Point until further instructions are given
- Do not return to the facility until you are advised it is safe to do so

REGULATIONS ON USE OF SORBONNE BRAND IDENTITY

Sorbonne University Abu Dhabi is keen on maintaining a consistent brand image and identity across all its communications. The Corporate Communications Department has therefore developed brand guidelines for Sorbonne University Abu Dhabi that are in line with the essence of the brand and that define the ways that the brand name, logo, fonts, and components of artworks can be used to maintain this consistent brand image.

In case you wish to use the Sorbonne University Abu Dhabi brand name or logo in your communications, you should ensure that all material is compliant with the brand guidelines and brand identity and ensure that you submit the material prior to publishing/production/dissemination internally or externally to the Corporate Communications Department for review and approval. You should use proper discretion when posting any social media content and should never post any content that may be misleading and may negatively impact the reputation of the University. All Social Media posts related to Sorbonne University Abu Dhabi should be pre-approved by the Corporate Communications Department prior to sharing.

For more information, email: communications@sorbonne.ae

ADHERENCE TO UAE COPYRIGHT LAWS

All students must adhere to the UAE Federal Law No. 38 of 2021 regarding Copyright & Neighboring Rights regarding Copyright and related Rights.

REGULATIONS ON DRESS CODE

Sorbonne University Abu Dhabi seeks to maintain high standards of professionalism and expects its students to dress in a modest manner that respects UAE traditions and is appropriate for the UAE work environment. Any aspect of an attire that disputes the professional standards of the University may attract disciplinary action. In all cases, it is not appropriate to wear tight, revealing, unclean and unkempt clothing, shorts and above knee-length skirts, clothing with impolite or inappropriate wordings, low-rise sagging jeans or jeans with suggestive designs, and open-back halter tops.

REGULATIONS ON SMOKING AND CONSUMPTION OF ALCOHOL, DRUGS

Students are expected to be aware of the repercussions of active and passive smoking. To maintain a healthy living and working environment, and promote a healthy lifestyle, smoking of any substance is not permitted inside the academic and residential buildings. Likewise, consumption of alcohol, and drugs or narcotics is strictly prohibited in all areas of the campus. Anyone who indulges in smoking, or consumption of alcohol or drugs in prohibited areas will be subjected to disciplinary action. Every member of the Sorbonne community is responsible for the upkeep of this policy.





Admission Requirements

Admission to all SUAD undergraduate and postgraduate programmes is processed through the Office of the Registrar.

To apply for an undergraduate programme at SUAD, applicants must:

- Complete the online application
- Submit the documents required
- Meet all programme specific requirements
- Pass the Entry test when required
- Pay the application fee (AED 200)

To apply for a postgraduate programme at SUAD, applicants must:

- Complete the online application
- Submit the documents required
- Meet all program specific requirements
- Pass the interview, when required
- Pay the application fee (AED 300)

SUAD reserves the right to revoke admission if it determines that information has been misrepresented in the application documents or falsified documents have been submitted in support of an application for admission to a programme.

Undergraduate Entry Requirements

Here is the list of undergraduate programme entry requirements.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
<p>Bachelor in Applied Foreign Languages</p> <p>Bachelor in French Literature</p> <p>Bachelor in Geography and Planning</p> <p>Bachelor in History</p> <p>Bachelor in History of Art and Archaeology</p> <p>Bachelor in Law</p> <p>Double Bachelor in Philosophy and Sociology</p> <p>Candidates meeting the admission criteria for the Bachelor programme and the language proficiency requirement will be considered for admission into the Bachelor programme.</p> <p>Students not meeting the language proficiency requirement may be conditionally admitted in the programme, on the condition they enroll in the Foundation Year in French and successfully pass the DU.</p>	<p>High School Diploma with a minimum 80% average (or equivalent)</p>	<p>Ministry of education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/Science stream: minimum average of 75% <p>French Baccalaureate: minimum final average of 12/20</p> <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL)</p> <p>SABIS: minimum average of 70%</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent</p> <p>Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details</p>	NO	<p>French Aptitude Certificate: minimum score of B2 level (DELFI or DALF, SELFEE, TCF with a validity of 2 years, TEF with a validity of 2 years) or completion of SUAD university diploma DU in French language for non-French speakers</p> <p>Students with a French Baccalaureate are exempted from the language proficiency exam</p>

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
<p>Bachelor in Economics and Management</p> <p>Candidates meeting the admission criteria for the Bachelor programme and the language proficiency requirement will be considered for admission into the Bachelor programme. Students not meeting the language proficiency requirement may be conditionally admitted in the programme, on the condition they enroll in the Foundation Year in French and successfully pass the DU.</p>	<p>High School Diploma with a minimum 80% average (or equivalent)</p>	<p>Ministry of education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/Science stream: minimum average of 75% <p>French Baccalaureate: minimum final average of 12/20</p> <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL)</p> <p>SABIS: minimum average of 70%</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent</p> <p>Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details</p> <p>A good level in Mathematics in all streams and curriculum is required in the high school results for this programme</p>	NO	<p>French Aptitude Certificate: minimum score of B2 level (DELFI or DALF, SELFEE, TCF with a validity of 2 years, TEF with a validity of 2 years) or completion of SUAD university diploma DU in French language for non-French speakers</p> <p>Students with a French Baccalaureate are exempted from the language proficiency exam</p>

Undergraduate Entry Requirements

Here is the list of undergraduate programme entry requirements.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Foundation Year in Intensive French Morning Classes	High School Diploma with a minimum 80% average (or equivalent)	<p>Ministry of education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% <p>French Baccalaureate: minimum final average of 12/20</p> <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL)</p> <p>SABIS: minimum average of 70%</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent</p> <p>Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details</p>	Entry test for all except A2 & B1 holders	FLE is open to beginners as well as to holders of A2 or B1 certification

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Foundation Year in Intensive French Evening Classes	High School Diploma with a minimum 80% average (or equivalent)	<p>Ministry of education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% <p>French Baccalaureate: minimum final average of 12/20</p> <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL)</p> <p>SABIS: minimum average of 70%</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent</p> <p>Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details</p> <p>A good level in Mathematics in all streams and curriculum is required in the high school results for this programme</p>	NO	FLE is open to beginners as well as to holders of A2 or B1 certification

Undergraduate Entry Requirements

Here is the list of undergraduate programme entry requirements.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Bachelor in Mathematics, Specialization in Data Science for Artificial Intelligence Bachelor in Physics Direct admission to the Bachelor level is provided only for candidates holding a French Baccalaureate. Provided they have obtained a minimum average of 12 out of 20, meet other admission criteria and they meet one of the following: Additional Conditions: They have obtained a minimum score of 12 out of 20 in the specialty "Mathématiques Spéciales" and/ or the specialty "Mathématiques expertes" They have passed SUAD's Placement Test for direct admission at the Bachelor level to the satisfaction of the Admission Panel. Candidates not eligible for direct entry in the Bachelor may be admitted in the FYS. Please refer to the FYS entry requirements.	High School Diploma with a minimum 80% average (or equivalent) Recent EmSAT-Math with a minimum score of 800 for students for whom EMSAT is mandatory according to MOE regulations	Ministry of education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% French Baccalaureate: minimum final average of 12/20 British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL) SABIS: minimum average of 70% American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details	Entry test	Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSAT English score of 1250 with a validity of 18 months.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Foundation Year Sciences Candidates are admitted in the Foundation Year in Sciences provided in addition to the admission criteria of the programme and the language proficiency, they pass SUAD's placement test for admission in the FYS to the satisfaction of the Admission Panel. Candidates holding a French Baccalaureate, but not meeting the requirements for direct admission at the Bachelor level, could be admitted into the FYS following the Admission Panel recommendation.	High School Diploma with a minimum 80% average (or equivalent) Recent EmSAT-Math with a minimum score of 800 for students for whom EMSAT is mandatory according to MOE regulations	Ministry of education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% French Baccalaureate: minimum final average of 12/20 British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL) SABIS: minimum average of 70% American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details A good level in Mathematics in all streams and curriculum is required in the high school results for this programme	Entry test	Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSAT English score of 1250 with a validity of 18 months.

Undergraduate Entry Requirements

Here is the list of undergraduate programme entry requirements.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Bachelor in Records Management and Archival Science Direct admission to the bachelor level might be offered to students Having already completed other studies at the university level and meeting the language proficiency requirement Having completed a FY in a recognized university Holding a French baccalaureate with a minimum average of 12/20 and meeting the language proficiency requirements Candidates not eligible for direct entry in the Bachelor may be admitted in the FYRMAS. Please refer to the FYRMAS entry requirements.	High School Diploma with a minimum 80% average (or equivalent)	Ministry of education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% French Baccalaureate: minimum final average of 12/20 British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL) SABIS: minimum average of 70% American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details	NO	Arabic Proficiency: A minimum average of 75% in the Arabic subject in the high school. English Proficiency Exam: EmSAT – English – minimum score of 1250 with a validity of 18 months, 71 in iBT TOEFL with a validity of 2 years or IELTS 5.5 with a validity of 2 years.

Programme	General HS requirements	Detailed HS Requirement	Entry Test	Languages Requirements
Foundation Year in Records Management and Archival Science	High School Diploma with a minimum 80% average (or equivalent)	Ministry of education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80% Advanced stream/Elite stream/ Science stream: minimum average of 75% French Baccalaureate: minimum final average of 12/20 British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL) SABIS: minimum average of 70% American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent Following MOE regulations, the EmSAT exam is required for specific applicants; please refer to the following link https://www.moe.gov.ae/Ar/Pages/home.aspx for more details A good level in Mathematics in all streams and curriculum is required in the high school results for this programme	NO	English Proficiency Exam: EmSAT – English – minimum score of 1250 with a validity of 18 months, 71 in iBT TOEFL with a validity of 2 years or IELTS 5.5 with a validity of 2 years.

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Applied Foreign Languages: Speciality Management and International Business	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Applied Sociological Research	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Archeology and Cultural Heritage	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0 with a validity of 2 years</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent) with a validity of 2 years</p> <p>or, Minimum EmSAT English score of 1400 with a validity of 18 months</p> <p>or, Native English speaker who completed a 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Environment: Dynamics of Territories and Societies	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Banking and Finance: Law and Regulations of Banking and Financial Systems	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UPC's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Environmental Sustainability Law and Policies	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UPC's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Health Economics	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UPC's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in History of Art & Museum studies	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in International Business Law	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UPC's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in International Law, International Relations and Diplomacy	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UPC's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Marketing, Management, Communication, Media	<p>Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	A minimum of 3 years relevant professional experience.	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Physics – Specialisation in Non-Destructive Characterisation with Applications for Cultural Heritage	<p>Bachelor degree in Physics with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>		<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Records Management and Archival Studies	<p>Bachelor with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	<p>VAPP: applicants can be granted a VAPP by SU/UP's VAPP commission on the basis of professional and/or personal experience relevant to the program.</p>	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Teaching French as a Foreign Language	<p>Bachelor with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>		<p>Native French speaker who completed at least full 3 years in a French medium institution within a maximum period of 3 years</p> <p>or</p> <p>B2 level in French language proficiency certificate (DELFI or DALF, TCF, SELFEE) or SUAD DU</p>

Graduate Entry Requirements

Here is the list of postgraduate programme entry requirements.

Programme	Bachelor requirement	Equivalency	Professional experience	Languages Requirements
Master in Urban Planning & Development	<p>Bachelor with a CGPA of 3 out of 4 or equivalent</p> <p>Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the programme only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester</p>	<p>Bachelor with minimum of 2nd class honours</p> <p>Bachelor with an average of 12 out of 20</p>	A minimum of 3 years relevant professional experience.	<p>Valid academic IELTS certificate with minimum overall band of 6.0</p> <p>or, TOEFL certificate with minimum score of 79 (or equivalent)</p> <p>or, Minimum EmSAT English score of 1400</p> <p>or English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years.</p>

Conditional Admission

Students not meeting one or more of the admission requirements, in both undergraduate and graduate programmes, may be offered a conditional admission to the programme provided they complete the pending admission requirement(s) within a specific deadline. The conditional admission letter specifies the conditions to meet and their respective deadlines, as well as the consequences of not providing the required documents within the delay.

The below table lists the different types of conditions conditionally admitted students have to fulfill with their specific deadline.

Conditions	Deadline	Consequences if the condition is not met within the deadline
Original documents verification	Before the start of the first semester of enrollment	<p>In case the student does not submit the documents within the deadline the admission is cancelled.</p> <p>Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy 20</p>
French or English Language Proficiency Certificate	<p>Before the start of the first semester of enrollment</p> <p>For late applicants only:</p> <ul style="list-style-type: none"> • Application in July or August for S1 intake: deadline is end of October • Application in December or January for S2 intake: the deadline is end of March 	<p>In case the student defaults on the deadline to submit or does not meet the required score, the student will not be enrolled or dismissed from the courses.</p> <p>Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy</p>
Military Document: Non objection letter for UAE nationals (males)	Before the start of the first semester of enrollment	<p>Military : In case the student does not provide the letter before the start of the year, the student is not permitted to be enrolled for classes.</p> <p>Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy</p>
JAPD/JDC for French Nationals below 25	Before the start of the first semester of enrollment	<p>JAPD/JDC: Failure to provide the certificate or the attestation for the delay, the student is not permitted to be enrolled for classes.</p> <p>Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy</p>

Conditions	Deadline	Consequences if the condition is not met within the deadline
VAPP approval	End of September	If the VAPP is not approved the student is officially dismissed from the programme. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy
Equivalency for High School Diploma for applicants coming from private schools in the UAE and from schools outside the UAE as well as for applicants who earned their UG or PG degree from universities outside the UAE and within the UAE for universities listed on the CAA website	End of the first semester of enrollment	Failure to provide the document: the student is dismissed from the programme Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy linked to the attendance of classes
Probation (for selected PG applicants with a bachelor GPA between 2.5 and 2.99 out of 4)	End of the first semester of enrollment	In case, the student does not meet the average of 12/20 in the first semester, the student is dismissed from the programme at the end of the 1st Semester. The student is not allowed to sit the catch-up session. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy

Exchange Programme

Sorbonne University Abu Dhabi welcomes exchange students from Sorbonne Université for either one or two semesters on a yearly basis. Exchange students join Sorbonne University Abu Dhabi in order to learn more about the UAE and its heritage, as well as to communicate with students from various backgrounds and learn more about different cultures.

The exchange programme is also open to SUAD students in L2 and L3 or at the Postgraduate level where you can spend a semester at Sorbonne Université in Paris. To be eligible, you must have completed at least 1 year of studies at SUAD and have received a minimum average of 12/20 the previous semester. Students who have a semester in debt or who are AJAC are not eligible. The approval of your Head of Department is also needed. Application forms for an exchange semester in Paris can be obtained from the Admissions office. Payment of tuition fees as well as the administrative and academic registration are completed at the home university, while courses are attended in the host university.

Changing a Programme or Major

If you feel that another major would better suit your career goals, a request to change the major may be made. In order to ensure this change will benefit you and is done efficiently, the request must be discussed first with your current Head of Department and next with the new Head of Department. Written approvals are required from the Heads of Department of both academic units, before being submitted for final approval to the Admissions Office, and should be done within a maximum duration of two weeks from the start of the Academic calendar. A request must be submitted to the Admission Office.

Transfer Admissions

Whilst Sorbonne University Abu Dhabi is very committed to the satisfaction and retention of its students, we understand that sometimes you may, for personal or other reasons, opt to join another university or programme. Credit transfer occurs under two circumstances:

Transfer within institutions following the ECTS system: Transfers can occur within similar programmes. If the programme is entirely similar, there is no limit on the number of credits that can be transferred i.e., every credit acquired will count towards the award of the degree to which you are transferring. For example, you can enter directly the third year having completed the first two years of the same programme in another institution following the ECTS system. Where the transfer is to a different programme either within Sorbonne University or from another institution following the ECTS system, then credit transfer will be based on a comparison of common courses in both programmes. This is a case-by-case decision and there isn't a priori limit set on the number of credits that can be transferred.

No transfer of credit is awarded for courses that bare no relationship to the courses in the programme that you wish to transfer.

Transfer from an institution not following the ECTS system: A student transferring from any other university to a similar program offered at Sorbonne University will be required to provide his/her transcript with course descriptions for the courses completed at the previous institution. The courses will be compared to ensure that they are relevant to the program the student is transferring to. There is no limit set on the number of credits that can be transferred; however, all such transfer requests are reviewed at multiple levels- first by the Head of Department of the receiving institution/program, then the Admissions Committee, and finally by the UFR (Unité de Formation et de Recherche) in Paris.

The decision taken by these parties will be based on the standing of the University the applicant is wishing to transfer from, as well as the degree of equivalency of the courses and credits completed with those offered by Sorbonne University Abu Dhabi.

Where the transfer is to an entirely different program and bear no relationship to the courses a student has previously acquired, no credit transfer will be accepted. Sorbonne University will also not accept a transfer where a student has been excluded from the previous program in the same field on the basis of poor academic standing.

Unlike the exchange programme, a transfer is a definitive relocation. If you wish to execute a transfer, contact the Admission Section at the Registrar, as well as your Head of Department. Please keep in mind that asking for a transfer involves administrative work and a lot of commitment, so ask for it only when you are ready to commit to your decision.

Suspension of Registrations and Re-Admission

Students may suspend registration during the course of study. In these circumstances, the Head of Department and the Registrar have to be officially informed. Earned credits and validated UEs are then held as per the European Credits Transfer System.

You may later want to ask for a readmission. In such cases, it is essential to inform as early as possible your Head of Department (HoD) of your future plans, in order to organise the continuation of your studies in the best conditions. However, any request for readmission should be submitted for consideration of the Admission Panel. The Panel reserves the right to deny an application, especially if, over time, the structure of the curriculum has changed.

Withdrawal

To withdraw from the University, you must complete the Clearance Process through the Admissions office. The clearance process requires confirmation from all relevant departments (IT, Library, Labs, Finance, Student Visa Office etc.) that there are no outstanding items to return or fees to pay. Students will not be provided with their academic transcripts until the clearance process is completed. In case the withdrawal occurs during the semester, and within certain authorized periods, you may ask for a refund as per the Refund Policy. To be considered for readmission to the University later, you must apply through the Admission Section.

Dismissal

The University may dismiss a student in case of lack of adherence to the academic, administrative and/or disciplinary rules of the University. Dismissed students are not entitled to any monetary refund. Find out more from the Student Code of Conduct by visiting the University Website: <https://www.sorbonne.ae/wp-content/uploads/2021/09/Student-Code-of-Conduct.pdf>

Potential grounds for dismissal from the University may be because of the following reasons:

- non-payment of any outstanding tuition fees for the semester
- failure to provide the university with the documents proving you meet the standard required for admission; or to meet any other required conditions within the specified delay after being conditionally admitted
- personal or medical circumstances preventing you from attending, where there is sufficient evidence that you are not able to attend or participate in the learning activities for an extended period of time
- lack of attendance and/or disrespect of the Student Code of Conduct which leads to dismissal decided by the Disciplinary Committee



The Finance Department provides details (timelines / payment methods and options) to students on tuition fees, housing fees, and any miscellaneous administrative fees. The Department is located on the 1st floor of the Administration building No. 2. Finance Department accepts payments from Monday to Thursday from 8:30 am to 3:30 pm, Friday from 8:30 to 11:30 am.

■ Details of the tuition fees for each academic programme is also published online at: <https://www.sorbonne.ae/apply-now/tuition-and-administration-fees/>

■ Each programme payment schedule can also be downloaded from the following link in our website: <https://www.sorbonne.ae/fees-and-scholarships/payment-schedules/>

■ Payments Methods, Refund Policy and Terms can also be downloaded from the following link in our website: <https://www.sorbonne.ae/fees-and-scholarships/payment-methods-and-refund-policy/>

Students are required to pay their Administrative, Tuition, and Housing Fees by the prescribed deadlines published for each academic year. Tuition schedules are published prior to the beginning of the first semester of each academic year.

Tuition and Fees



Scholarships and Discounts

In its effort to support academic excellence and to help students conduct their studies in the best conditions, Sorbonne University Abu Dhabi offers scholarships to undergraduate, postgraduate, and Executive Education students based on merit and academic excellence. All students (except for those already under total or partial sponsorship, and exchange students) are eligible to apply for a scholarship. In order to ensure equal treatment among students, criteria for continuing eligibility of scholarships are solely based on the academic results achieved at the university.

Scholarships are offered as a percentage discount on tuition fees, and are managed through a Scholarship Committee, which meets each semester to review the academic performance of scholarship holders and new scholarship applicants, as well as their conduct and involvement in campus life. The Committee ranks applications according to the selection criteria.

The deadline for submitting an application is communicated every semester to all enrolled students. Applications are submitted using an on-line application form. Incomplete and late applications will not be assessed. Don't miss the deadline and please check your Sorbonne University Abu Dhabi emails to be informed of the decisions of the Scholarship Committee.

For more information on undergraduate and postgraduate scholarships, please email admissions@sorbonne.ae and for information on Executive Education (CEED) Scholarships, email ceed@sorbonne.ae

	Type of Scholarship	Eligibility	Award
Undergraduate Scholarships	H. H. Sheikh Mohamed bin Zayed Al Nahyan Scholarship for Emirati students.	All Emirati students, and children of Emirati Mothers enrolled in SUAD bachelor programmes (including foundation year if any) as full-time students.	100% Tuition fees waiver for all course related fees, Annual Administrative Fees; Any fees related to the programme such as mandatory field trip, mandatory internship, etc.
	UG Merit Scholarship (for the 1st semester of enrolment).	New joiners with excellent academic results in high school are eligible <ul style="list-style-type: none"> Government schools: 90% in the advanced stream, or 95% in the general stream. American system: CGPA of 3.6 out of 4.0 or minimum average of 90%. British system: "A" grade or higher in three "AS-Level" subjects or "A" in the equivalent "A-Level" Subjects, plus "B" grade or higher in six O level subjects. SABIS: minimum average of 85%. International Baccalaureate: IB diploma with minimum score of 5 out of 7 in all courses – three of those subjects must be higher-level courses. French Baccalaureate: minimum average of 14 out of 20. 	15% scholarship on tuition awarded during the first semester of study for new joiners demonstrating academic excellence in high school. You may later apply for the Academic Excellence Scholarship (if eligible).
	Academic Excellence Scholarship (awarded to eligible continuing students starting from the 2nd semester at SUAD).	Offered for students enrolled in UG Degree Programmes or the Foundation year based on their results obtained at SUAD in the previous semester. To maintain the scholarship, the following conditions must be met: <ul style="list-style-type: none"> Students currently receiving a 25% scholarship, must maintain an average between 12/20 and 13.99/20. Students currently receiving a 50% scholarship, must maintain an average between 14/20 and 15.99/20. Students currently receiving a 75% scholarship, must maintain an average between 16/20 and 20/20. 	25% to 75% based on below criteria: <ul style="list-style-type: none"> Student achieving an average of 12/20 or above at SUAD for the first time will be awarded a 25% scholarship. L1 Students, coming from the foundation year, and achieving an average of 11/20 and above will be awarded a 25% Scholarship based on the results obtained in the 1st or 2nd semester of the Bachelor programme. Students currently receiving a 25% scholarship, and are not currently enrolled in any foundation programme, and achieving an average of 14/20 and above will be awarded a 50% Scholarship. Students currently receiving a 50% scholarship, and are not currently enrolled in any foundation programme, and achieving an average of 16/20 and above will be awarded a 75% Scholarship.

	Type of Scholarship	Eligibility	Award
Undergraduate Scholarships	Sponsored Scholarships.	Students eligible for Academic Scholarship may be eligible for benefiting from the scholarship provided by SUAD Sponsors that may also include housing.	Scholarship will be based on the conditions specified by the sponsor and may require an interview.
Postgraduate Scholarships	Merit Scholarship.	New joiners are eligible for scholarship on tuition starting from the 1st semester. Applicants are required to meet one or more of the below criteria: <ul style="list-style-type: none"> Bachelor CGPA average of 3.6/4.0 and above, or equivalent Bachelor with Final Average of 15/20 or above Bachelor with first class honours Candidates graduating as the top of class, despite the average For programmes taught in English: an English Proficiency level with a minimum of 7.0 for IELTS or 94 for TOEFL IB A minimum average of 14/20 is required to maintain the scholarship for the following semesters.	25% scholarship is awarded automatically upon enrolling at SUAD and for the 1st semester tuitions.
DU Sport Discounts	Discount	Discount is applicable to individual students, who are not sponsored, subject to the below conditions: 30% discount eligibility criteria: <ul style="list-style-type: none"> Student must pay in full the administrative fees 2700 along with the first tuition fees instalment 10,000 within one month from receiving the acceptance letter. To benefit from this discount full payment of the total tuition fees MUST be paid by end of July. 20% discount eligibility criteria: <ul style="list-style-type: none"> Student must pay in full the administrative fees of AED 2700 and first instalment of AED 10,000 after one month and before the end of the following month from receiving the acceptance letter. To benefit from this discount full payment of the total tuition fees MUST be paid by end of August.	<ul style="list-style-type: none"> Entitlement of 30% discount Entitlement 20% discount

To encourage, support, and attract talented and able students from the wider community, SUAD offers tuition discounts for several groups of individuals as tabulated below:

Type of Discount	Eligibility	Award
French Curriculum Schools Discount	<ul style="list-style-type: none"> student must have obtained the French Baccalaureate from any of the French Curriculum schools in the GCC countries 	10% discount on tuition during the first semester of study only. Afterwards, students may be considered for the Academic Excellence Scholarship (if eligible)
Family Discount	two or more immediate members of the same family enrol simultaneously (during the same semester) in similar or different degree programmes	10% discount on tuition offered to each member; discount is awarded by semester
Alumni Discount	<ul style="list-style-type: none"> Alumni holding a bachelor's degree from SUAD and enrolls for a master at SUAD 	20% waiver on tuition; the discount is awarded for the full duration of the master's degree
Student and Alumni discount on CEED programs	<ul style="list-style-type: none"> SUAD Alumni (Graduates from Bachelor/Master/DU Sport) Student currently enrolled at SUAD in an Academic Program (FY + Bachelor program, Bachelor program, Master program) CEED program is open to the public Approval of the current Head of Department is required to enroll in a CEED program for students currently studying at SUAD Not applicable to DU Sport 	20% waiver on tuition fees
Second Master Discount	SUAD Alumni enrolling to a second master's degree at the University.	25% waiver on tuition
Corporate Discount	<ul style="list-style-type: none"> Offered to organizations based on the number of students enrolling in SUAD postgraduate or CEED programmes. 	3 to 4 students: 5% 5 to 9 students: 10% 10 and more students: 15%
Staff Discount	<ul style="list-style-type: none"> Spouses, children, and siblings of regular employees and long-stay Paris expats working with SUAD are entitled to enrol in full-time undergraduate, postgraduate and Continuing Education programmes. Where there is no operational impact, regular Employees and Paris Expats may themselves benefit from this tuition reduction. 	50% (exclusive of books, materials, and residence costs).
Double Major Discount	<ul style="list-style-type: none"> Students enrolled in double majors at SUAD can benefit from a discount on the second major regardless of whether he/she is benefiting from another scholarship applicable on the first major. 	50% on the tuition of the second major for the full duration of the programme.





CONSULTATION OF EXAM PAPERS

Students can consult their exam papers within a certain delay at the Exam Office, in the presence of the Professor and/or the Head of the concerned Academic Department. No other advocate may be present. The purpose of the meeting is to better understand the grading and the strengths and weaknesses of the submitted exam paper.

ACADEMIC TRANSCRIPTS

Students Once exam marks (for Contrôle Continu as well as Final Exams) are collated at Sorbonne University Abu Dhabi, these are then transferred to Paris and entered into the Apogée system (grading system used in France by Sorbonne Université and Université Paris Cité). Juries, composed of faculty, verify the grades, and finalize decisions for each major. As you are part of the partner Universities in Paris, your results will be verified along with Paris students, and the juries will meet according to the academic calendar followed by Sorbonne Université and Université Paris Cité. No result can, therefore, be communicated to students before the jury has been held in their major. Results and transcripts will be communicated to undergraduate students at the end of each semester. Postgraduate students may receive results and transcripts at the end of the academic year, depending on the calendar specific to their programme.

Once the final grades are received, the Admission Section at the Registrar uploads the transcripts and grades. Student with outstanding dues will not be permitted to view their grades. The Admissions section is able to assist you with your individual requests related to the transcripts.

Transcripts are in French and use a specific terminology. You may get in touch with your Programme Coordinator for an explanation on the terminologies used in the transcript. The transcripts indicate the grades you have obtained in each subject and the number of credits (ECTS) you have been granted (for Bachelor and Master programmes).

Ademic Policies and Regulations

THE FRENCH GRADING SYSTEM

The French grading system ranges from 0 to 20. Because of high academic standards maintained by the University, scoring a grade of 16 out of 20 is occasional. It is considered exceptional to achieve a grade of 18 or more.

The French system may be difficult to understand if you followed the American or the British model of education earlier. In order to facilitate its understanding and comparison with these systems, the University has established an equivalence table as shown below:

French system			American system			British system	
Mentions	Notes	Letter Grade	Numerical	GPA	Mentions	Numerical	Classification
Très Bien *	20	A+	95-100	4	Excellent	70-100	First Class Honours
	19	A+		4	Excellent		
	18	A+		3.9	Excellent		
	17	A+		3.7	Excellent		
	16	A		3.6	Excellent		
Bien *	15	B+	90-94	3.4	Excellent	60-69	First Division Second Class Honours (2.1)
Assez Bien *	14	B+	85-89	3.3	Excellent		
	13	B		3.2	Good		
Passable	12	B	80-84	3	Good	55-59	Second Division Second Class Honours (2.2)
	11	C+		2.9	Satisfactory		
	10	C		2	Pass	40-49.9	Third Class
Fail	9	C-	70-79	1.8	Poor	36-39.9	Pass/Fail
	8	C-		1.6	Poor		
	7	D		1.4	Poor		
	6	D		1.2	Poor		
	5	D	50-69	1	Very poor	0-35.9	Fail
	4	E			Very poor		
	3	E			Very poor		
	2	E			Very poor		
	1	E			Very poor		
	0	E			Very poor		

*Universities may use different policies for these "mentions". It is the case for the Law and Economics Department of The University Paris Cite, which gives, in some programmes, a mention of Excellent: 18/20 and above.

VALIDATION, PROGRESSION, GRADUATION RULES

Each University (Sorbonne Université, Université Paris Cite) and each Faculty has its specific rules, that's why the rules may differ from one programme to the other.

Each programme has its specific assessment's modalities. The evaluation plan for each course is communicated in the syllabus.



FOUNDATION YEAR IN SCIENCES

- For each course, the Evaluation Plan is communicated in the syllabus
- Validation of the semester: a student validates a semester if the weighted average of the grades obtained in the courses of the Fundamental Block is greater than or equal to 10/20, and if the weighted average of the grades obtained in the courses of that semester is greater than or equal to 10/20
- The Final grade for the Academic year is computed as the average of the grades obtained for each semester
- Validation of the FYS: the FYS is validated if each semester is validated, and if the Final grade is greater than or equal to 10/20
- Validating the FYS is the condition for a student to be admitted in the first year of the Bachelor (in Physics or in Mathematics): in case of failure in the FYS (Final grade below 10/20 and/or the grade obtained in one of the courses of the Fundamental Block is below 10/20), the student cannot join the first year of the Bachelor
- The FYS can be taken only once, so that failure to validate the FYS excludes the student definitively from the programme

**Foundation
Years**

First and Second Session – Definitions and Policies

Students can attempt to validate the FYS in two separate sessions. The first session results are obtained from the set of all the Assessments taken during and at the end of the course (Continuous Assessment, Final Examination and Laboratory Assessment, if applicable).

If the FYS is not validated in the first session (Final grade below 10/20 and/or weighted average of the grades obtained in the courses of either –or both– of the Fundamental Block is below 10/20), the student must take a Second Session Assessment for each one of the courses of the Fundamental Block which is not validated.

The grade of the Second Session Assessment replaces the grade obtained in the course (except for the part of the grade assigned to the Laboratory Assessment, if applicable), even if the former is lower than the latter. A new overall grade is then computed for the course. In case of unjustified absence to a Second session Assessment, the grade awarded to this Assessment is a zero.

At this point, a new grade is computed for each semester. The Final grade for the Academic year is then computed again, taking in account the newly calculated grades for each semester. The FYS is validated if the grade obtained for each of the Fundamental Blocks is greater than or equal to 10/20, and if the Final grade is greater than or equal to 10/20.

Results obtained by each student in each subject, each semester and in the year, as a whole, become final, once officially validated by the Grade Validation Committee (G.V.C.), which emits an overall evaluation of each student's performance.

The G.V.C. consists of the Head of Department of Sciences and Engineering, the Programme Head of the B.Sc. in Physics, the Programme Head of the B.Sc. in Mathematics, specialization in Data Science for Artificial Intelligence, as well as of all the instructors intervening in the Foundation Year in Sciences. The G.V.C.'s decision is final and unappealable.

FOUNDATION YEAR IN RECORDS MANAGEMENT AND ARCHIVAL SCIENCE

A course is validated if the weighted average of all the assessments of its Evaluation plan is greater than or equal to 10/20.

A semester is validated if the weighted average of the grades obtained to all the courses of that semester is greater than or equal to 10/20.

The final grade for the academic year is computed as the average of the grades obtained for both semesters. The FY RMAS is validated if the average is greater than or equal to 10/20 after the first exam session or after the catch up and jury points, if any. If a student does not validate the Academic year after the First session (Final grade below 10/20), he/she must take a Second Session Assessment.

It is allowed to take Second session Assessment only for the failed courses (grade below 10/20) which are part of a failed semester (grade below 10/20 for the semester), provided a Second Session Assessment is offered for such courses.

In case of unjustified absence to a Second Session Assessment for a failed course, the grade awarded to this course is a zero.

The grade of the Second session Assessment replaces the grade obtained in the course, even if the former is lower than the latter. A new overall grade is then computed for the course.

After the second session, a new final average is computed for each semester. The final grade for the academic year is then computed again, taking into account the newly calculated grades for each semester. The FY RMAS is validated if the final grade is greater than or equal to 10/20.

All the results are reviewed by the jury at the end of each semester and after the second session and the PV is transmitted to the Registrar.

The "Jury" may add "Points de jury" depending on the academic profile of the students and under the condition that the global average obtained by the student for the semester, or the year is at least 9.8.

In case of a failure in the FY RMAS i.e.: a final grade below 10/20, the student will not be permitted to join the first year of the Bachelor and is also not allowed to retake the FY RMAS.

FRENCH INTENSIVE (FLE) PROGRAMMES

Students enrolled in FLE (Intensive French) programmes are required to obtain the passing score at the DU (University Diploma) exam in June or in August for enrollment to any Bachelor programme in the French Language at SUAD.

I. FLE Day Programme – 1 semester (January intake)

Advanced students who are enrolled in the 1.5 Year programme (see section C) may sit the DU in June Y1 or in August Y1. If they successfully pass the DU exams, they can enter a Bachelor programme taught in French the next academic year, after one semester of Intensive French only.

II. FLE Day Programme – 1 year

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 1 year consists of 2 semesters (Fall and Spring).

The assessment includes:

- The 1st semester continuous assessment
- The Mi-DU (mid-term) exam in January at the end of the first semester (Fall)
- The 2nd semester continuous assessment
- The DU (University Diploma) exam at the end of the second semester (Spring)

Students who fail to pass the year in June will have a second chance to retake the DU exam in August.

Attendance policy: Students with more than 25% of overall absences per year must provide supporting documents to justify their absences, otherwise they sit the DU of August. Student's Attendance is reflected in the FLE transcript of each semester

A. FINAL MARK OF THE PROGRAMME AFTER THE JUNE DU SESSION

The final Mark of the year is the average of:

1. The DU grade (June session) and
2. The Continuous Assessment Final Mark

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.
The passing grade is 10 out of 20

1. DU Grade:

The DU average is the average sum of all exams with the correspondent coefficient in place.
Eliminatory grades: students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered **eliminatory**. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00".

2. Continuous Assessment Final Mark

The continuous Assessment Final Mark is the average of:

- a. The Semester 1 Final Mark and
- b. The Continuous Assessment Semester 2 grade.

a. Semester 1 Final Mark: Semester 1 Final Mark is the average of:

- The Continuous Assessment Semester 1 grade and
- The mi-DU Exams Average.

■ Continuous Assessment Semester 1 (Fall) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above.

- **Mi-DU Exam Average grade:** Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

b. Continuous Assessment Semester 2 (Spring) grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester
The bonus grade for Sports and Cin  FLE and FLE Social M  dia (elective courses) are added accordingly, applying the same calculation as for the Sports classes, semester 1.

B. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP SESSION

If a student fails the year after the DU exams in June, he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session.
In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.
The DU August Average grade is determined as the average sum of all exams with the correspondent coefficient in place.
The passing grade is 10 out of 20

III. FLE DAY PROGRAMME - 1,5 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 1,5 years consists of the 3 semesters (Spring Y1: S1; Fall Y2: S2; and Spring Y2: S3).
The assessment includes:

- The 1st semester (Spring Y1) continuous assessment
- The mi-DU (mid-term) exam in June at the end of the first semester (Spring Y1)
- The second semester continuous assessment (Fall Y2)
- The mid-term exams at the end of the second semester (Fall Y2) in January
- The third semester continuous assessment (Spring Y2)
- The DU (University Diploma) exam at the end of the second semester (Spring Y2) in June

Students who fail in June (Y2) will have a second chance to retake the DU (University Diploma) exam in August.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.

Attendance Policy: Students with more than 25% of overall absences per year must provide supporting documents to justify their absences, otherwise they sit the DU of August. Student's Attendance is reflected in the FLE transcript of each semester.

A. SEMESTER 1 (SPRING Y1) FINAL MARK

Semester 1 Final Mark is the average of:

1. The Continuous Assessment Semester 1 Average grade and
2. The mi-DU Exams Average

1. Continuous Assessment Semester 1 (Spring Y1) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

2. Mi-DU Exam Average grade:

Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

N.B.: The Semester 1 final mark is used to dispatch students in different tracks (beginners, advanced, etc.) for the next year. It's not a passing grade.

B. FINAL MARK OF THE PROGRAMME AFTER THE JUNE (Y2) DU SESSION

The final Mark of the year (Y2) is the average of:

1. DU grade (June session, Y2)
2. Continuous Assessment Final Mark of the year (S2 and S3)

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.
The passing grade is 10 out of 20

1. DU Average:

The DU average is the average sum of all exams with the correspondent coefficient in place.

Eliminatory grade: students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered eliminatory. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00".

2. Continuous Assessment Final Mark Y2

Continuous Assessment Final Mark Y2 is the average of:

- a. Continuous Assessment Semester 3 grade and
- b. Semester 2 Final Mark.

a. Continuous Assessment Semester 3 (Spring Y2) grade: The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

The bonus grades for Sports and CinéFLE (elective courses) are added accordingly, applying the same calculation as for the Sports classes, semester 1.

b. Semester 2 Final Mark:

Semester 2 Final Mark is determined as the average of:

- The Continuous Assessment Semester 2 Average grade
- The Semester 2 Exams Average.

■ Continuous Assessment Semester 2 (Fall Y2) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added, applying the same calculation rule as for the Sports classes, semester 1.

■ Semester 2 Exam Average grade:

Semester 2 Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

C. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP SESSION (AUGUST Y2)

If a student fails to pass after the DU session in June (Y2) he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session. The DU August grade is the average sum of all the exams, weighted by their respective coefficient.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration. The passing grade is 10 out of 20.

Note: in the 2nd semester (Fall) of the FLE (Foundation Year in Intensive French) Day Programme- 1,5 years, students will join new groups of different levels, including elementary or advanced groups, depending on their results of the first semester. Note that students **with a failing grade at the mi-DU exams** will start at the beginner level.

IV. FLE DAY PROGRAMME - 2 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 2 years consists of the 4 semesters (Fall Y1, Spring Y1, Fall Y2 and Spring Y2).

The first-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y1) in January
- The second semester continuous assessment
- The mi-DU (mid-term) exam at the end of second semester (Spring, Y1) in June.

The second-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y2) in January
- The second semester continuous assessment
- The DU exams at the end of the second semester (Spring, Y2), in June

Attendance Policy: Students with more than 25% of overall absences per year must provide supporting documents to justify their absences, otherwise they sit the DU of August. Student's Attendance is reflected in the FLE transcript of each semester.

A. FIRST YEAR FINAL MARK

The **first-year final mark** is the average of the:

1. Mi-DU Exam grade
2. Continuous Assessment final mark

The passing grade is 10 out of 20.

1. Mi-DU Exam Grade

The Mi-DU takes place at the end of Semester 2. The Mi-DU grade is the average of all the exams subjects weighted by their respective coefficient.

2. Continuous Assessment final mark

The **Continuous Assessment final mark** is the average of the:

- a. Continuous Assessment Semester 2 grade
- b. Semester 1 final mark

a. Continuous assessment Semester 2 grade is the average sum of all the subjects of S2 weighted by their respective coefficient.

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

b. Semester 1 final mark is the average of the:

- Continuous assessment semester 1 grade
- Semester 1 exams grade

■ **Continuous assessment semester 1 grade:** the average sum of all the subjects of S1 weighted by their respective coefficient.
If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

■ **Semester 1 exams grade:** the average of all the exams subjects weighted by their respective coefficient.

B. SECOND YEAR FINAL MARK

The result of the second year is calculated in the same way and follow the same rules as the FLE 1-year programme, as explained above (II, A and II, B)

Note: in the 2nd year of the FLE (Foundation Year in Intensive French) Day Programme- 2 years, students will join new groups of different levels, including elementary or advanced groups, depending on their results of the first semester. Note that students **with a failing grade at the mi-DU exams** will start at the beginner level.

V. FLE EVENING PROGRAMME - 2 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 2 years consists of the 4 semesters (Fall Y1, Spring Y1, Fall Y2 and Spring Y2).

The first-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y1) in January
- The second semester continuous assessment
- The mi-DU (mid-term) exam at the end of second semester (Spring, Y1) in June

The second-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y2) in January
- The second semester continuous assessment
- The DU exams at the end of the second semester (Spring, Y2), in June

Attendance Policy: Students with more than 25% of overall absences per year must provide supporting documents to justify their absences, otherwise they sit the DU of September. Student's Attendance is reflected in the FLE transcript of each semester.

A. FIRST YEAR FINAL MARK

The **first-year final mark** is the average of the:

1. Mi-DU Exam grade
2. Continuous Assessment final mark

The passing grade is 10 out of 20.

1. Mi-DU exam grade

The Mi-DU takes place at the end of Semester 2. The Mi-DU grade is the average of all the exams subjects weighted by their respective coefficient.

2. Continuous Assessment final mark

The **Continuous Assessment final mark** is the average of the:

- a. Continuous Assessment Semester 2 grade
- b. Semester 1 final mark

a. Continuous Assessment Semester 2 grade is the average sum of all the subjects of S2 weighted by their respective coefficient.

b. Semester 1 final mark is the average of the:

- Continuous assessment semester 1 grade
- Semester 1 exams grade

■ **Continuous assessment semester 1 grade:** the average sum of all the subjects of S1 weighted by their respective coefficient.

■ **Semester 1 exams grade:** the average of all the exams subjects weighted by their respective coefficient.

B. SECOND YEAR FINAL MARK

I. FINAL MARK OF THE PROGRAMME AFTER THE JUNE DU SESSION

The final Mark of the year is the average of:

1. The DU grade (June session) and
2. The Continuous Assessment Final Mark

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.

The passing grade is 10 out of 20

1. DU grade:

The DU average is the average sum of all exams with the correspondent coefficient in place.

Eliminatory grades: students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered **eliminatory**. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00".

2. Continuous Assessment Final Mark: The continuous Assessment Final Mark is the average of:

a. The Semester 1 Final Mark

b. The Continuous Assessment Semester 2 grade

a. Semester 1 Final Mark: The Semester 1 Final Mark is the average of:

- The Continuous Assessment Semester 1 grade and
- The mi-DU Exams Average

■ **Continuous Assessment Semester 1 (Fall) Average grade:** The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

■ **Mi-DU Exam Average grade:** Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place

b. Continuous Assessment Semester 2 (Spring) grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

II. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP SESSION

If a student fails the year after the DU exams in June, he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.

The DU August Average grade is determined as the average sum of all exams with the correspondent coefficient in place. The passing grade is 10 out of 20.

F. NOTE ON THE DU CATCH-UP SESSION

The DU catch-up session of August is open to all students, even to those who are not enrolled in the FLE programme but wish to certify their level in French in order to enter a Bachelor in French.

G. FLE REPEATER POLICY

A student with a failing grade (i.e a final grade below 10/20) will be given one chance to repeat the Foundation Year in Intensive French : The students enrolled in the one semester, one year, and one year and a half programme will be given the possibility to take the final DU exam of June twice, maximum. The students enrolled in the 2-year programme will be given the possibility to take the final DU exams of June twice, maximum, and to be enrolled for a maximum of 3 years.

Normal Programme Duration	Repeater Policy – Maximum Programme Duration
One semester (Spring)	Three semesters (Spring Y1, Fall Y2, Spring Y2)
Two semesters (Fall and Spring)	Four semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2)
Three semesters (Spring Y1, Fall Y2, Spring Y2)	Five semesters (Spring Y1, Fall Y2, Spring Y2, Fall Y3, Spring Y3)
Four semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2)	Six semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2, Fall Y3, Spring Y3)



Bachelor Programmes

BACHELOR PROGRAMMES

Rules of Sorbonne University's Faculty of Humanities

A bachelor programme is organized over 6 semesters (S1, S2, S3, S4, S5, S6) of 30 credits each (European credits and Transfer System) spread over 3 years (L1, L2, L3).

Each semester is made of UEs (Unités d'enseignement: Teaching units) and some UEs are made of ECs (Éléments constitutifs: Constituent elements). A UE can be validated at each period in which it is taught. To be awarded a minimum grade of 10 out of 20 means successfully achieving one EC, or UE, or semester. Achievement can, however, be obtained by compensation,

- A UE is validated if the average of its ECs is a minimum of 10 out of 20. This validation can be the result of passing all ECs related to a UE or be obtained by compensation between these ECs
- A semester is validated if its average is a minimum of 10 out of 20. This validation can be the result of passing all UEs related to the semester or be obtained by compensation between these UEs
- A year of study is validated if the annual average of both semesters constituting the same academic level is a minimum of 10 out of 20. This validation can be the result of the validation of these two semesters by passing them both or by compensation between them

Compensation cannot occur between EC of different UEs, UEs of different semesters or semesters of different years of study.

There is three possible assessment modalities: for each UE and ECs, the relevant modality is specified in the syllabus of the course:

- Integral continuous assessment (CC): it consists of several assignments, works or exams (at least two) made during the semester. There is no final exam nor catch-up exam
- Mixed assessment (CC+ CT): it is made of evaluations done throughout the semester and a final exam at the end of the semester. There is a catch-up session.
- Final assessment (CT): there is only one exam per EC or UE or group of UEs at the end of the semester. There is a catch-up session.

In case of absence at a CC evaluation, and in case the absence is considered justified by the Head of department, on the basis of supporting documents, another session can be organized. If the absence is unjustified, no other session will be organized and the grade will be 0.

In case of absence at a CT no replacement exam is organized beside the exams of the 1st session and the catch-up session and the grade is zero.

There is no eliminatory grade.

If the annual average of a year of study is less than 10 out of 20 after the first exam session (January for the S1; May for the S2), student must retake the failed UE/EC (evaluated at the first session) of each failed semester at the make-up session (in June/July for both semesters), with the following conditions:

- Within one failed semester, all validated UEs (or ECs of a validated UE) are not to be repeated, even to improve results
- For non-validated UEs, only ECs below 10 are to be repeated
- Absence at the make-up session leads to a replacement of the previous grade by an ABI (Absence injustifiée), it means a 0 out of 20

Following the make-up session, the notes of the catch-up session replace that of the initial session (even if they are not better than the previous one) and the average is calculated. You can either validate all the semesters, or only one of them, or fail both.

In case the UE fully evaluated through CC are failed and the final average of the year of study is less than 10 out of 20, the student will have to retake the failed UE and/or EC the next year.

You can move to the next level of the Licence by validating both semesters of the current year, either by achieving a minimum average of 10 out of 20 in each semester or by compensation. Students may also pass to the next level without having completed all the UEs. In this situation (in debt/AJAC), students are enrolled simultaneously in two consecutive years of the same programme.

The minimal conditions to be authorized to continue in case you did not validate all the semesters of the previous years:

- to register in S3 you should have obtained S1 and/or S2
- to continue in S4, you must validate at least two of the three previous semesters
- to continue in S5 you must validate year one and either S3 or S4: the student cannot pass to the third year, if both S1 and S2 are not validated even if he validates S3 and S4
- to continue in S6 you should have validated S1 and S2 and at least two semesters among S3, S4 and S5

In those cases, students must register for and validate the missing UEs during the following year. Students should discuss with their Academic Coordinator and/or the Head of Department in order to understand exactly what remains to be validated.

Graduating at the end of the third year of Licence requires successful completion of the six semesters (S1, S2, S3, S4, S5, and S6), directly or by compensation, as explained above.

There is no eliminatory grade. Once validated, one UE and the related ECTS (credits) are definitively acquired. In case the UE has not been validated, any EC grade higher or equal to 10/20 can be kept for maximum four years from when they are obtained.

Based on the average of the results obtained after completion of the 6 semesters of the Bachelor Programme, the degree issued will include the below information:

- "Assez bien" ("Fairly good") when the diploma result is between 12 and 13.99 out of 20
- "Bien", ("Good") when the diploma result is between 14 and 15.99 out of 20
- "Très bien" ("Very good") when the diploma result is equal to or greater than 16 out of 20

Rules of Sorbonne University's Faculty of Sciences and Engineering

To obtain their Bachelor's degree, students follow a course divided in 6 pedagogical semesters (S1, S2, S3, S4, S5, S6), grouped in 3 pedagogical years (L1, L2, L3). The curriculum is broken down into teaching units (Unités d'enseignement, UE). Each teaching unit corresponds to a coherent set of lessons and represents a set of skills, knowledge and/or know-how. Each UE is assigned a number of credits (ECTS) proportional to the total volume of activities that a student who follows this UE must provide. Each teaching semester totalizes 30 ECTS. Six semesters of 30 credits or 180 ECTS in total are necessary to validate a Bachelor.

All the UEs (except internships or special projects or OIP) are evaluated through CC (continuous assessments) only: it consists of several evaluations being done during the semester. If the semester is not validated, there is a second chance for each failed UE (except internship or special projects or OIP). There is no eliminatory grade.

Validation of UEs

A UE can be validated at each period in which it is taught. The validation of a UE can be obtained in two different ways:

- If the average of all the marks taken into account for this UE, affected by their respective coefficient, is greater than or equal to 10 out of 20
- by decision of the jury (semester or annual compensation, or points de jury)

Validation of semesters

A semester can be validated in four different ways

- By acquisition of all the UEs constituting the semester
- By semester compensation, when at least one of the UE of the semester is not acquired, but that the general average of the semester (of all the constituent UE of the semester affected by their respective coefficient) is greater than or equal to 10 out of 20. The credits associated with the UE not acquired this semester are then acquired
- By annual compensation, when the average of the two semesters of the academic year is greater than or equal to 10 out of 20. The credits associated with the UE not acquired in one of these semesters are then acquired
- By decision of the Jury, when the average of the two constitutive semesters of the teaching year is less than 10 out of 20

Half-yearly compensation is made at the end of the period on the 30 credits relating to the teaching units constituting the semester. All teaching units registered in the semester teaching contract participate in the compensation. In the event that the student, in agreement with the training department in which s/he is registered, has prepared during this period for more than 30 credits, the compensation is then made on the 30 credits of the semester educational contract, the UE additional not provided for in the semester teaching contract do not enter into the compensation.

The compensation between semester is made at the end of the teaching year, after the initial assessments, then, if necessary, at the end of the second chance. The score is calculated for an academic year and the compensation of semesters of 2 different programme years (L1 and L2 for example) does not arise.

Second chance assessment

If a semester is not validated, nor compensated after the initial assessments of both semesters have taken place, a second chance is offered for any teaching unit not acquired (except internship, special projects and OIP). In the event of non-attendance at the second chance, the results of the initial assessment are kept.

At the end of the second chance, the marks of the initial tests which were not subject to the second chance are retained. The marks of the initial test which have been subject to the second chance are replaced by the second chance note when this score is higher, taking into account the respective coefficient, and otherwise are kept. The semester is validated if the average is at least 10 out of 20, or by compensation with the other semester, or by jury points.

A student can waive the semester or the annual compensation in order to improve his average. He/she must notify the Head of the academic department in writings within two working days of the publication of the results of the initial assessment. In this case, he/she is declared not admitted and h/she must pass all the "second chance assessments" of the UEs not acquired during the initial assessment.

Progression to the next pedagogical year

To enter the next level, the student should have validated the year, either directly, or by compensation between the two semesters. A student cannot be enrolled simultaneously in teaching units of two different pedagogical years of the programme (for example: S1 and S3, S2 and S4 etc.).

Each UE validated, either by achieving 10 out of 20 or by compensation or by decision of the jury is definitively acquired, as well as the related ECTS.

If a student repeats only one of the two semesters, the results of the validated semester are taken into account in the validation process of the year of repetition.

When a UE is not validated at the end of the academic year, its grade is lost in totality.

If they are greater than or equal to 12 out of 20, the marks assessing the practical skills, the internships, the projects, and bibliographic research are kept for one year.

No grade is eliminatory.

Validation of the degree

The Bachelor degree is obtained by validating each of the six semesters of the programme, after possible application of the rules of compensation and decision of the jury.

Mentions "passable", "fairly good", "good", "very good" are awarded by the jury of the degree, based on the average of the last two semesters of the diploma.

Rules of the University of Paris Faculty of Law, Economics and Management

A bachelor programme is organized over 6 semesters (S1, S2, S3, S4, S5, S6) of 30 credits each (European credits and Transfer System) spread over 3 years (L1, L2, L3).

The curriculum is made of "fundamental teaching units" and other teaching units, both clearly identified in the structure of the programme.

Validation of UEs

A UE whose score is greater than or equal to 10/20 is definitively acquired and capitalizable.

The fundamental teaching units of one semester are definitively acquired by compensation if the global average in the block formed by these fundamental UEs, weighted by their coefficient, is greater than or equal to 10/ 20: or by compensation between the blocks of fundamental UEs of the two semesters of the same pedagogical year.

All teaching units of a validated semester are definitively acquired.

The acquisition of the teaching units entails the acquisition of the corresponding ECTS.

Validation of semesters

A semester is obtained and validated under the two following cumulative conditions:

- Obtain, for the block formed by the fundamental units an overall average, weighted by the coefficients of the UEs, equal to or greater than 10/ 20; or obtain for the blocks of fundamental units of the two semesters of the same pedagogical year and overall average of at least 10/20
- Obtain, for all the UEs constituting the semester, an overall weighted average equal to or greater than 10/20

The validation of the semester entails the acquisition of 30 ECTS

Validation of the year

The year is obtained under the two following cumulative conditions:

- The average of the two semester blocks of fundamental UE is greater than or equal to 10/20
- The average of the two semesters is greater than or equal to 10/20

The validation of the year entails the acquisition of the corresponding ECTS (60 ECTS)

Progression to the upper year

The student who has validated the 60 ECTS of the study year is registered in the upper year of the diploma.

A student who failed to validate the year is authorized to continue in the upper year of the programme as AJAC if and only if he/she fulfills the two following conditions:

- Have validated at least 48 ECTS out of the 60 ECTS of the current year
- Have validated the block of fundamental units of each semester of the current year

AJAC students must repeat all the failed units.

No enrollment in L3 is authorized until the two semesters of the L1 are validated

Validation of the degree

The Bachelor's degree is obtained when all 3 years have been validated. The total of ECTS acquired is 180.

The validation of the units, the semesters, the years, and the degree, direct or by compensation, is verified by the jury.

Mentions

Mentions are awarded by semester, by year and by degree

■ "Passable" is awarded to students who have validated the year and whose overall weighted average is greater than 10/20

■ "Assez Bien" ("Fairly good" is awarded to students who have validated the year and whose overall weighted average is greater than 12/20

■ "Bien" ("Good") is awarded to students who have validated the year and whose overall weighted average is greater than 14/20

■ "Très bien" (Very good") is awarded to students who have validated the year and whose overall weighted average is greater than 16/20

■ "Excellent" ("Excellent" is awarded to students who have validated the year and whose overall weighted average is greater than 18/20

The Mention of the degree is that of the last year.

Second session

The control of the acquisition of knowledge is done within the framework of a first session of evaluation. Students who do not validate the year in the first session have the right to participate in a second session. Following the make-up session, the notes of the second if they are better than the grades obtained for the same UE at the first session and the average is recalculated, according to the respective coefficient of the courses and UEs.



Postgraduate Programmes

POSTGRADUATE PROGRAMMES

Postgraduate programmes are typically 4-semester programmes, totaling 120 ECTS.

SUAD offers one Master with specific delivery format: the Master in Marketing, Management, Communication, Media: being a M2, students are directly admitted in the second year and are granted the equivalency of the 1st year. The total of ECTS is 120. The programme is offered over three semesters.

Postgraduate Programme Progression Rules

Each programme has its specific assessment modalities. Kindly refer to your Academic Coordinator or to the Catalogue of the courses and the syllabi of the courses.

Validation of UEs

A UE is validated if the average of its EC (if any), weighted by their respective coefficient, is a minimum of 10 out of 20. This validation can be the result of passing all ECs related to the UE or be obtained by compensation between ECs. Compensation cannot occur between ECs of different UE. For UEs that are not made of EC, the UE is validated if the average of all assessments of the UE, weighted by their respective coefficient, is a minimum of 10 out of 20.

Once a UE is validated it is definitively acquired, as well as the corresponding ECTS.

Validation of semesters

A semester is validated if the average of its UEs weighted by their respective coefficient, is a minimum of 10 out of 20. This validation can be the result of passing all UEs or be obtained by compensation between UEs. Compensation cannot occur between UEs of different semesters.

Validation of a year of study

A year of study is validated if the average of both semesters constituting the same academic level is a minimum of 10 out of 20. This validation can be the result of passing both semester or be obtained by compensation between them.

Progression to the upper level

Students can move to M2 only by validating the M1.

Validation of the degree

The degree is obtained by validating each of the years. No compensation occurs between different pedagogical years.

There is no eliminatory grade.

Depending on their specific rules, Master's programmes may or may not have Final exam and catch-up sessions. Kindly refer to your Academic Coordinator and to the Catalogue and syllabi of the courses.

Catch-up session general rules of SU Faculty of Humanities

- Catch-up sessions grades replace the grades of the failed courses and the weighted average is recalculated.
- In case a student is absent at the catch-up session, the grade is 0

Second chance general rules of UPC Faculty of Law, Economics and Management

- Second chance grades replace the grade of the failed if they are better than the grades obtained for the same UE at the first session.

- In case a student is absent at the second chance, the grade is zero

Mentions

Each Faculty has its specific rules regarding the Mentions.

1. SU faculty of humanities degrees

- "Assez bien" ("Fairly good": 12 to 13.99)
- "Bien" ("Good": 14 to 15.99)
- "Très bien" ("Very good": 16 and above)

The mention of the degree is awarded based on the average of the 4 semesters of the programme

2. SU Faculty of sciences degrees

- "Passable" ("Passable": 10 to 11.99)
- "Assez bien" ("Fairly good": 12 to 13.99)
- "Bien" ("Good": 14 to 15.99)
- "Très bien" ("Very good": 16 and above)

The mention of the degree is awarded based on the average of the last 2 semesters of the programme.

1. UP Faculty of Law, Economics and Management degrees

- "Passable" ("Passable": 10 to 11.99)
- "Assez bien" ("Fairly good": 12 to 13.99)
- "Bien" ("Good": 14 to 15.99)
- "Très bien" ("Very good": 16 to 17.99)
- "Excellent" ("Excellent": 18 and above)

Mentions are awarded by semester, by year and by degree:

The mention of the degree is that of the last year.

ASSESSMENT MODALITIES

Assessment of a course is done either through Continuous Assessment (CC) or through Final Exam (CT) or through a combination of Continuous Assessment and Final Exam (CC+ CT).

The respective part of each assessment in the calculation of the CC average depends on the course and is determined by the instructor, the respective part of CC and CT in the calculation of the UE's average depends on your programme's rules. The assessments modalities are explained in the course's syllabus.

ACADEMIC TRANSCRIPTS

Once exam marks (for Contrôle Continu as well as Final Exams) are collated at Sorbonne University Abu Dhabi, these are then transferred to Paris and entered into the Apogée system (grading system used in France by Sorbonne Université and Université Paris Cité). Juries are established by the President of the University in Paris (SU or UPC), they are composed of faculty. They verify the grades, and finalize decisions for each major. As you are part of the partner Universities in Paris, your results will be verified along with Paris students, and the juries will meet according to the academic calendar followed by Sorbonne Université and Université Paris Cité. No result can, therefore, be communicated to students before the jury has been held in their major. Results and transcripts will be communicated to undergraduate students at

the end of each semester. Postgraduate students may receive results and transcripts at the end of the academic year, depending on the calendar specific to their programme.

Once the final grades are received, the Admission Section at the Registrar uploads the transcripts and grades. Student with outstanding dues will not be permitted to view their grades. The Admissions section is able to assist you with your individual requests related to the transcripts.

Transcripts are in French and use a specific terminology. You may get in touch with your Programme Coordinator for an explanation on the terminologies used in the transcript. The transcripts indicate the grades you have obtained in each subject and the number of credits (ECTS) you have been granted (for Bachelor and Postgraduate programmes).

CONSULTATION OF EXAM PAPERS

Students can consult their exam papers within a certain delay at the Exam Office, in the presence of the Professor and/or the Head of the concerned Academic Department. No other advocate may be present. The purpose of the meeting is to better understand the grading and the strengths and weaknesses of the submitted exam paper.

PROGRESSION FROM FOUNDATION YEAR TO BACHELOR PROGRAMMES

- From French intensive to bachelor programmes taught in French

Validating the DU (Diplôme d'Université) in June or in August, is the condition for the students enrolled in the French Intensive Programme to pursue in the Bachelor Programme in which they were offered conditional admission when enrolled in FLE

- From foundation year in records management to the bachelor in records management and archival science

The validation of the FYRMAS is the condition for a student enrolled in this programme to be admitted in the 1st year of the Bachelor in Records Management and Archival Science. In case of failure, the student cannot join the Bachelor and is not allowed to retake the FYRMAS.

- From foundation year in sciences to the Bachelor in Physics or the bachelor in mathematics
Validating the FYS is the condition for a student enrolled in the FYS to pursue into the first year of the Bachelor in Physics or the first year of the Bachelor in Mathematics (depending on the programme in which the student was offered conditional admission when registered in the FYS). In case of failure in the FYS, the student cannot join the Bachelor and is not allowed to retake the FYS.

PROGRESSION FROM UNDERGRADUATE TO POSTGRADUATE PROGRAMMES

Once you have obtained your undergraduate degree, you are entitled to join a postgraduate programme at SUAD, provided you obtained the minimum GPA (12/20) and meet the specific requirements of the programme in which you want to enroll. Professional experience may also be considered, if relevant. For some of our Master programmes professional experience is a mandatory requirement.

GRADUATION AND YOUR DEGREE

To graduate from Sorbonne University Abu Dhabi, students must:

- meet the residency requirements of the programme he/she is enrolled in

- successfully complete and pass all the years of the programme at Sorbonne University Abu Dhabi or
- successfully complete and pass the minimum required period at the end of his/her studies and should have validated all previous years/studies

The following Degrees are issued by our partner Universities and affiliated institutions in France:

- Bachelor's degree (Licence)
- Master's degree
- University Diploma

A student is eligible for graduation when he/she:

- fully earns the required credits (ECTSs) for the programme (UG/PG) enrolled in
- passes the final exam successfully (University Diploma in French Intensive)
- passes all the modules (University Diploma in Sports Management)

GRADUATION CEREMONY

A graduation ceremony is held usually in November of every year. On this special day, Bachelor, Master and DU Sports' graduates are surrounded by relatives and friends, eminent personalities from the government, and business communities. In addition, the event will be graced by the chairman of our Board of Trustees and other Board members, the President of Sorbonne University in Paris our Executive Committee members, "Les Amis de la Sorbonne" representatives, members of the media, as well as Academic and Administrative team members from Sorbonne Université and Université Paris Cité. You should have cleared all outstanding fees and duly returned any university property to find a place in the graduation list. For any enquiries relating to graduation, email: graduation@sorbonne.ae

ALL YOU NEED TO KNOW ABOUT YOUR DEGREE

Your degree will not be handed to you before the graduation ceremony. You may however request for signed academic transcripts and/or a completion certificate. Note that:

- All degrees are issued in Paris and forwarded to the Registrar department at Sorbonne University Abu Dhabi
- Your name on the degree is the legal name as per your passport submitted to the Registrar. It is your responsibility to ensure that your personal information is correct before the degree is issued. The University will not re-issue a degree for a mistake committed by the student
- Students living abroad may request the University to courier their degrees to an address. You must provide a complete physical address (not a PO Box) and an associated telephone number to ensure correct delivery, and also bear any related expenses
- You assume full responsibility for any damage/loss (regardless of the cause) to your degree after graduation. The University will not re-issue a damaged/lost degree. A "True Copy" may be issued on request. The student has to bear any related expenses for issuance of a True Copy
- For your degree to be recognized in the UAE, it needs to be attested by the Ministry of Education (Higher Education Affairs). More details can be found at <https://www.moe.gov.ae>
There is no attestation required from France
- The degrees are issued in French language. Students may request for an official translation. Any related charges are borne by the student



Research and Grants (for Postgraduate Students)

University Research Strategy

SUAD has a comprehensive research strategy to support its strategic plan and to outline its approach to building research capacity. This strategy relies on international teams that are supported by Sorbonne University research centres based in Paris. This approach guarantees the critical mass needed for research efficiency in the SUAD ecosystem. Research activity in SUAD is within Sorbonne University's fields of excellence. The Sorbonne University institutes provide an extensive range of research topics, from ecological transition, heritage and music to medical engineering, data and artificial intelligence. The international teams of the Sorbonne University laboratories ensure a continuity for the research activities established at SUAD. Moreover, faculty are encouraged to create privileged contacts for partnerships with international companies based in the UAE and throughout the Middle East.

In addition, the SUAD campus is home to a branch of the French Centre Français de Recherche de la Péninsule Arabique (CEFREPA). The University is also very active in organizing conferences, colloquiums and various scientific events, to which internationally renowned researchers are invited.

Research Chairs of Excellence

SUAD is home to two industrial chairs of excellence: Total and Thales at the Sorbonne Centre for Artificial Intelligence (SCAI) in Abu Dhabi. The Centre engages in a range of activities to build research capacity, enhance research-based education and meet the national priorities of Abu Dhabi. The research infrastructure is set-up in accordance with the various research project specifications both within SUAD and in collaboration with corporate partners and institutions.

In addition to the 2 existing Chairs, SUAD is committed to establishing more Chairs in the coming years to align with its strategic priorities. Within these chairs, faculty will be supported to foster an environment of innovation and creativity, and students will be given an opportunity to actively engage in research.

Student Engagement in Research

As a multidisciplinary research led institution, SUAD nurtures research-based education and embeds research activity in both undergraduate and postgraduate programmes, where students are encouraged and supported to participate in research projects as well as develop their own initiatives.

The building of research capacity at the University has been facilitated by the creation of Chairs of Excellence. Through these Chairs, senior scientists deliver courses to students in their specialty, and students are encouraged to become Research Assistants and participate in a range of research activities.





Sorbonne University Abu Dhabi offers 11 undergraduate programmes.

The list of Undergraduate Programmes is as follows:

1. Bachelor in Applied Foreign Languages
2. Bachelor in History of Art and Archaeology
3. Bachelor in French Literature
4. Bachelor in Geography and Planning
5. Bachelor in History
6. Bachelor in Records Management and Archival Studies
7. Bachelor in Economics and Management
8. Bachelor in Law
9. Double Bachelor in Philosophy and Sociology
10. Bachelor in Physics
11. Bachelor in Mathematics: Specialization in Data Science for Artificial Intelligence

Please click [here](#) to access all programme and course details.

Undergraduate Programmes



Postgraduate Programmes

Sorbonne University Abu Dhabi offers 15 postgraduate programmes. These programmes are designed for graduates and working professionals who want to improve their careers by learning advanced theoretical and practical approaches in their respective fields of study. All postgraduate degrees are offered by Sorbonne University and University Paris Cité. As such, they are accredited in France and in the UAE, and recognized worldwide.

Postgraduate degree programmes cover 18 (3 semesters) to 24 months (4 semesters) and are taught in the evening and/or at weekends, to support those students who intend to combine their studies with work. Graduate programmes are designed to promote practical learning experience through internships, and are taught in English, with the exception of the Master in Teaching French as a Foreign Language.

The list of Postgraduate Programmes is as follows:

The list of Master Programmes is as follows:

1. Master in Applied Foreign Languages: Speciality Management and International Business
2. Master in Teaching French as a Foreign Language (French)
3. Master in Applied Sociological Research
4. Master in International Business Law
5. Master in International Law, International Relations and Diplomacy
6. Master in Environmental Sustainability Law and Policies
7. Master in Marketing, Management, Communication, Media
8. Master in Banking and Finance: Law and Regulations of Banking and Financial Systems
9. Master in Health Economics
10. Master in Environment: Dynamics of Territories and Societies
11. Master in Urban Planning and Development
12. Master in History of Art and Museum Studies
13. Master in Archaeology and Cultural Heritage
14. Master in Physics—Specialisation in Non-Destructive Characterisation with Applications for Cultural Heritage
15. Master in Records Management & Archival Studies (New)

Please click [here](#) to access all programme and course details.

SUAD Faculty 2022-2023

Faculty Name	Institution Name	Qualification Year	Qualification Name	Qualification Major	Position Title
Elisabeth Schmidt ep. Zollmann	Paris Sorbonne Nouvelle	2008	Doctorate	German Studies	Associate Professor Applied Foreign Languages (Head of Department)
Rana El Housseini Frangieh	Université Saint-Joseph de Beyrouth	2013	Doctorate	Business Sciences and Management	Assistant Professor Applied Foreign Languages
Concetta Maria La Rocca	University of Catania	2016	Doctorate	Modern Philology	Lecturer - Applied Foreign Languages
Sana Abbas	Lumière University, Lyon 2	2002	Masters	Applied Foreign Languages	Lecturer - Applied Foreign Languages
Rania Hassan Khalifa Al Rifai	Sorbonne University Abu Dhabi	2016	Masters	Teaching French as a foreign language	Lecturer - Applied Foreign Languages
Spencer Jones	Rhodes University	2002	Masters	Education	Lecturer - Applied Foreign Languages
Maria Flor Mateo Romo	Complutense University of Madrid	2003	Masters	International Relations Communication	Lecturer - Applied Foreign Languages
Glenn Gerald Van Kessel	Université Libre de Bruxelles	1995	Masters	Business Administration	Lecturer - Applied Foreign Languages
Caroline Marie Autret	Paris Sorbonne	2015	Doctorate	Archaeology & History of Art	Assistant Professor Archaeology & History of Art (Head of Department)
Christophe Moulherat	Panthéon-Sorbonne University – Paris 1	2001	Doctorate	Prehistory, Ethnology, Anthropology	Associate Professor Archaeology & History of Art
Karine Germoni	Aix-Marseille University	2009	Doctorate	Contemporary Literature	Assistant Professor French Studies (Head of Department)
Angeliki Kordoni	Sorbonne University	2015	Doctorate	PhD Teaching of Languages and Cultures	Associate Professor French as a Foreign Language (Program Coordinator)
Madhat Ahmad Ahmad	Sorbonne University	2004	Doctorate	Docteur en Sciences du Langage, Didactique Semiotique	Lecturer - French as a Foreign Language
Hana Subhi Salih Al Tameemi	Paris Sorbonne Nouvelle	1985	Doctorate	Doctorat Cycle en Littérature et Civilisation Française	Lecturer - French as a Foreign Language
Francoise Abdel Fattah	Université Bourgogne Franche-Comté	2006	Doctorate	Diplôme de Docteur en Sciences du Langage	Lecturer - French as a Foreign Language
Janine Mouakar El Khoury	Sorbonne University	2011	Masters	French Languages	Lecturer - French as a Foreign Language

Faculty Name	Institution Name	Qualification Year	Qualification Name	Qualification Major	Position Title
Charbel Elias	Sorbonne University	2004	Masters	Didactologie des Langues et des Cultures	Lecturer - French as a Foreign Language
Emilie Marie Crocq	Aix-Marseille University	2008	Masters	Arts Literature and language civilization	Lecturer - French as a Foreign Language
Frederic Claude Lebret	University of Stendhal Grenoble	2014	Masters	Foreign Languages and Literatures	Lecturer - French as a Foreign Language
Nathalie Bouyssy	Sorbonne University	2014	Masters	Teaching French as a foreign Language	Lecturer - French as a Foreign Language
Ludivine Prenez	University of Stendhal Grenoble	2015	Masters	French as a Foreign Language (specialized in teaching via new technologies)	Lecturer - French as a Foreign Language
Mona Wehbe	Sorbonne University	2016	Masters	French as a foreign Language	Lecturer - French as a Foreign Language
Thery Beord	University of Normandy	2011	Masters	Linguistics	Lecturer - French as a Foreign Language
Jessica Marie Francoise Asse	Université Sorbonne Nouvelle Paris	2010	Masters	Literature and Arts	Lecturer - French as a Foreign Language
Maelle Cammas	Université Sorbonne Nouvelle Paris	2015	Masters	French as a Foreign Language	Lecturer - French as a Foreign Language
Romain Michel Bernard Degroote	University of Paris Diderot Paris VII	2014	Masters	Linguistics	Lecturer - French as a Foreign Language
Walid Benghabrit	University of Montpellier 3 Paul Valéry	2013	Masters	French as a foreign language.	Lecturer - French as a Foreign Language
Celia Houria Ouali	Sorbonne University	2011	Masters	French Language applications	Lecturer - French as a Foreign Language
Celia Houria Ouali	Sorbonne University	2011	Masters	French Language applications	Lecturer - French as a Foreign Language
Moones Hassanein	Université Jean Monnet, Saint Etienne	2016	Masters	Expertise-conception et organisation en FLE/S/ FOS	Lecturer - French as a Foreign Language
Marie Astrid Morvan	Le Mans University	2012	Masters	Arts, Languages and Literature	Lecturer - French as a Foreign Language
Stephane Desruelles	Panthéon-Sorbonne University Paris 1	2004	Doctorate	Geography	Associate Professor Geography & Urban Planning (Head of Department)

Faculty Name	Institution Name	Qualification Year	Qualification Name	Qualification Major	Position Title
Prof. Kosmas Pavlopoulos	National and Kapodistrian University of Athens	1992	Doctorate	Philosophy in Geology	Professor Law Economics and Management
Haifa Ben Ramdhane	Masdar Institute of Science and Technology	2016	Doctorate	Interdisciplinary Engineering	Assistant Professor Geography & Urban Planning
Yann Pierre Charles Marie Rodier	Sorbonne University	2012	Doctorate	New and Modern History	Assistant Professor History Department (Head of Department)
Forget Chaterera Zambuko	University of South Africa	2017	Doctorate	Doctor of Literature and Philosophy in Information Science	Assistant Professor Literature and Philosophy
Victor Kanganga Kabata	University of KwaZulu-Natal	2019	Doctorate	PhD Information Studies	Post Doc Records Management History Department
Mehluli Masuku	University of South Africa	2020	Doctorate	Philosophy in Information Science	Post Doc Records Management History Department
Prof. Luc Pascal Grynbaum	PARIS II	2012	Doctorate	Law	Professor Law, Economics and Management (Head of Department)
Prof. Nathalie Martial Braz	University of Paris	2005	Doctorate	Law	Professor Law Economics and Management
Maia-Oumeima Hamrouni	Universite Sorbonne Paris Cite	2016	Doctorate	International Public Law	Assistant Professor Law, Economics and Management
Salem Boubakri	Paris Nanterre University	2010	Doctorate	Economics	Associate Professor Law, Economics and Management
Amar Ali Jasim Ahmed	University of Ljubljana	2021	Doctorate	Sociology of Culture	Post-DOC Marketing, Management, Communication and Media
Claude Vishnu Spaak	Sorbonne University	2006	Doctorate	PhD Aggregation	Assistant Professor Philosophy & Sociology (Head of Department)
Clio Chaveneau	University Paris Descartes	2016	Doctorate	Sociologie	Associate Professor Philosophy & Sociology
Valerie Le Guyon	University of Lille	1997	Doctorate	Docteur de Sciences de Matriaux	Associate Professor Sciences & Engineering (Head of Department)
Omar El Dakkak	University Pierre et Marie Curie – Paris VI	2007	Doctorate	Mathematics	Associate Professor Sciences & Engineering
Joumana Elrifai	Katholieke Universiteit Leuven	2012	Doctorate	Engineering	Assistant Professor Sciences & Engineering

Faculty Name	Institution Name	Qualification Year	Qualification Name	Qualification Major	Position Title
Ahmed Slimani	Université de Versailles Saint-Quentin-en-Yvelines	2012	Doctorate	Physique	Associate Professor Sciences & Engineering
Stavros Christopoulos	University of Cambridge	2009	Doctorate	Physics	Assistant Professor Sciences & Engineering
Gianluca Mola	Milano Politecnico University	2006	Doctorate	Mathematics	Assistant Professor Sciences & Engineering
Alejandro Tejedor Cubero	University of Zaragoza	2011	Doctorate	Physics	Assistant Professor Sciences & Engineering
Lama Tarsissi	Grenoble Alpes University	2017	Doctorate	Mathematics and Computer Sciences	Assistant Professor Sciences & Engineering
Eliane Bsaibess	University of Littoral France	2018	Doctorate	Physics	Assistant Professor Sciences & Engineering
Tanujit Chakraborty	Indian Statistical Institute	2020	Doctorate	Quality, Reliability and Operations Research	Assistant Professor Sciences & Engineering
Liang Li	University of Bayreuth	2011	Doctorate	Natural Science	Assistant Professor Sciences & Engineering
Grace Younes	Sorbonne University	2022	Doctorate	Computational Mathematics	Assistant Professor Sciences & Engineering
Valerie Daloubeix	HEC Paris	2015	Masters	Exécutive MBA of Innovation and Entrepreneurship	Executive Director of the Project SCAI-AD
Prof. Raed Abu Zitar	Wayne State University	1993	Doctorate	Doctor of Philosophy	Senior Scientist SCAI-AD
Prof. Abdenour Hadid	The University of Oulu	2005	Doctorate	Science in Technology	Senior Scientist SCAI-AD
Maxence De Rouchéchouart	Complutense University of Madrid	2003	Masters	Applied Foreign Languages	PhD Student SCAI-AD
Zakaria Elabid	École Polytechnique	2021	Masters	Applied Math	PhD Student SCAI-AD
Lena Sasal	University of Cergy-Pontoise	2020	Masters	Information Engineering	PhD Student SCAI-AD
Esra Alhadhrami	Khalifa University	2018	Masters	Electrical and Computer Engineering	PhD Student SCAI-AD

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Alexandre Blaise	Université Bordeaux II	2006	Diploma	Diplôme universitaire « Urgence en milieu Sportif »	Sports Department (Head of Department)
Ellenita Merle	Paris University	2004	Bachelor	Science and Techniques of Physical and Sport Activities	E & Sports Trainer/Teacher Sports
Magdalena Nowak	Collecium Civitas	2013	Masters	International Relations	Lecturer Sports Department
Atanas Tarkalanov	Paris Sorbonne	2016	Diploma	Sports Management	Sports Department
Julien Maxwell	YMCA	2017	Diploma	Fitness Training Instructor	Sports Department
David Claude Sauvignon	Arts et Métiers Paris Tech, Cluny (France)	2002	Masters	Master in Industrial Project Management	Lecturer French as a Foreign Language
Sudarshan Shinde	Sorbonne University, Paris	2020	Doctorate	Doctorate in Mathematics	Assistant Professor Sciences & Engineering
Proscovia Svard	University of Amsterdam	2014	Doctorate	Archives and Information Science	Associate Professor History
Alexandra Prevot	Université de la Sorbonne Nouvelle, Paris 3	2017	Masters	Master of Arts and Languages	Lecturer French as a Foreign Language
Safaa Gaëlle El Sayed	University of Lorraine	2013	Doctorate	Mathematics	Assistant Professor Sciences & Engineering
Samuel Franklin Feng	Princeton University	2019	Doctorate	Applied and Computational Mathematics	Assistant Professor Sciences & Engineering
Francois Marle Jacques Michel	Université Bordeaux III	2007	Masters	French Language	Lecturer French as a Foreign Language
Dijana Corkovic	University of Ljubljana	2016	Masters	Master of Arts	Lecturer French as a Foreign Language
Delphine Shefen Syvilay	University of Paris Seine	2016	Doctorate	PhD in science and engineering	Assistant Professor Sciences & Engineering
Sabine Karpf	University of Nottingham	2006	Masters	English Language Teaching	Lecturer Applied Foreign Languages



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